



**The Municipality of Mississippi Mills  
Committee of the Whole Meeting  
MINUTES**

**August 10, 2021  
E-participation**

Committee Present: Mayor Lowry  
Deputy Mayor Minnille  
Councillor Dalgity  
Councillor Maydan  
Councillor Holmes  
Councillor Guerard  
Councillor Ferguson

Staff Present: Ken Kelly, CAO  
Casey Munro, Deputy Clerk  
Marc Rivet, Planner  
Calvin Murphy, Recreation Coordinator  
Tiffany MacLaren, Economic & Cultural Coordinator  
Cory Smith A/Director of Public Works

---

**A. CALL TO ORDER (immediately following Council)**

Councillor Holmes called the meeting to order at 7:39 p.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**C. APPROVAL OF AGENDA**

**Resolution No CW186-21**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Ferguson

**THAT** the agenda be approved as presented.

**CARRIED**

**D. APPROVAL OF MINUTES**

**Resolution No CW187-21**

**Moved by** Mayor Lowry

**Seconded by** Councillor Guerard

**THAT** the minutes dated June 15, 2021 be approved.

**CARRIED**

**E. CONSENT REPORTS**

**Resolution No CW188-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Dalgity

**THAT** the following consent reports and committee minutes be received.

**CARRIED**

**E.1 Community Economic Development Minutes\_June 17 2021**

**E.2 Mississippi River Power Corporation BOD Minutes\_ May 27 2021**

**E.3 Parks and Recreation Advisory Committee\_June 29 2021**

**F. STAFF REPORTS**

Building and Planning

**F.1 Site Plan Approval - 137 Pick Road**

**Resolution No CW189-21**

**Moved by** Mayor Lowry

**Seconded by** Councillor Guerard

**THAT**, Council approve the site plan for the property described as Part of Lot 1, Concession 8, Ramsay being Parts 1 to 7 and 9 on Plan 26R294, municipally known as 137 Pick Road;

**AND THAT**, the Mayor and Clerk be authorized to enter into a Site Plan Control Agreement for the proposed works.

**CARRIED**

Finance and Administration

**F.2 Closed Meeting Investigation 2021-01 – Municipal Emergency Control Group**

**Resolution No CW190-21**

**Moved by** Councillor Dalgity  
**Seconded by** Councillor Maydan

**THAT** the Committee of the Whole recommends to Council to receive the attached report as information;

**AND THAT** the attached report be published on the website as per Section 239.11 of the *Municipal Act, 2001*.

**CARRIED**

**F.3 Installation of Electric Vehicle Charging Stations Metcalfe Park**

**Resolution No CW191-21**

**Moved by** Councillor Maydan  
**Seconded by** Councillor Guerard

**THAT**, Committee of the Whole recommend to Council to approve the amendment to the previous agreement with Ottawa River Energy Services to install an electric vehicle charging station at Metcalfe Park instead of the original location of 28 Mill Street Almonte.

**CARRIED**

**F.4 Advertising of Director of Corporate Services & Treasurer**

**Resolution No CW192-21**

**Moved by** Deputy Mayor Minnille  
**Seconded by** Councillor Dalgity

**THAT**, Committee of the Whole recommend that Council accept the resignation of Rhonda Whitmarsh as Treasurer effective August 31, 2021 with regrets.

**AND THAT**, Committee of the Whole recommend that Council authorize the commencement of the hiring process including the advertising of the new position of Director of Corporate Services.

**CARRIED**

Recreation and Culture

**F.5 Agreement with the Almonte Curling Club 2021-2022 season**

**Resolution No CW193-21**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Guerard

**THAT**, Committee of the Whole recommends to Council to authorize the Mayor and Clerk to enter a one (1) year agreement with the Almonte Curling Club for the lease of the Almonte Curling Facility for the 2021-2022 curling season.

**CARRIED**

**F.6 Downtown Almonte Revitalization Business Survey**

Staff Direction was provided to bring back a summary report with information regarding communication plan, tenders, phasing and funding, and grant opportunities.

**Resolution No CW194-21**

**Moved by** Mayor Lowry

**Seconded by** Councillor Dalgity

**THAT**, Council receive the following data for information during discussions surrounding the downtown renewal construction project.

**CARRIED**

Fire

**F.7 Fire Safety Grant Transfer Payment Agreement**

**Resolution No CW195-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Ferguson

**THAT**, the Committee of the Whole recommend Council receive the report for information and direct staff to submit this report to the Office of the Fire Marshal as per the requirements of the funding agreement.

**CARRIED**

Roads and Public Works

**F.8 Naming a roadway in the Business Park**

Item DEFERRED to next meeting due to technical difficulties.

**THAT**, the Committee of the Whole recommend to Council that the new road under construction in the Business Park be named Frank Davis Street.

**G. NOTICE OF MOTION**

**H. INFORMATION ITEMS**

**H.1 Mayor's Report**

**H.2 County Councillor's Report**

Deputy Mayor Minnille gave an update on the projects at Lanark County.

- 2020 Housing Report Card has been accepted by Lanark County Council which included starting a sub-committee to talk about the issues facing housing and homelessness.
- Lanark County has entered into an agreement with Rogers for a new cell tower as part of the EORN cellular project.
- UCDSB presented a potential concern with the Province leaning towards permanent remote learning and the issues rural communities could face.

**H.3 Mississippi Valley Conservation Authority Report**

- Jeff Atchison is the new chair of the MVCA.
- Mississippi River Watershed report is finalized and available.

- Still waiting on the regulations surrounding the museums and conservation areas.

#### **H.4 Library Board Report**

The Library Board met on August 6th, 2021. The Almonte library has recruited 173 new members since January including 37 new members from CP and Beckwith.

#### **H.5 Mississippi River Power Corporation (MRPC)**

##### **Resolution No CW196-21**

**Moved by** Councillor Ferguson  
**Seconded by** Councillor Dalgity

**THAT**, the Committee of the Whole recommend that Council approve through the unanimous shareholder declaration (USD) the authorization of the Mississippi River Power Corporation to expend for a capital expenditure amounts not exceeding \$650,000 to acquire a replacement Trash Rack Cleaner.

**CARRIED**

#### **H.6 Information List #13-21**

##### **Resolution No CW197-21**

**Moved by** Councillor Ferguson  
**Seconded by** Councillor Dalgity

**THAT**, the information list #13-21 be received for information.

**AND THAT**, items I, K and L be pulled for further consideration.

**CARRIED**

H.6.a May 26, 2021, Perth County Resolution: Domestic COVID 19 Vaccine Production and Capacity

H.6.b May 28, 2021, Town of Whitby Proclamation: Bullying Elimination Day

H.6.c June 3, 2021, CRTC Letter of Reply - re: Three digit number for suicide crisis support

H.6.d June 14, 2021, LGLHU Letter of Thanks - re: Almonte fixed site

- H.6.e June 17, 2021, Peter Julian MP, Seeking Endorsement re: M84 Anti Hate Crimes
- H.6.f June 22, 2021, City of Vaughan Resolution: Raising the legal age for a licensed driver
- H.6.g June 23, 2021, Lanark County Media Release: Single Use Plastic Ban
- H.6.h June 23, 2021, Tay Valley Township Resolution: Provincial Hospital Funding for Major Capital Equipment
- H.6.i June 27 2021, MVCA Letter to Minister Piccini re: CA Act Regulations
- H.6.j June 28, 2021, Municipality of St. Charles Resolution: Land Transfer Tax
- H.6.k July 2 2021, Honourable Lisa Thompson re: Drainage Act updates
- H.6.l July 6 2021, Ontario Land Tribunal re: Updated processes
- H.6.m July 6 2021, Lanark County to Minister of Education re: Proposed Changes to Education System
- H.6.n July 8, 2021, Lanark County Media Release: Silver Chain Challenge 2021
- H.6.o July 14 2021, OPP Communications Centre: Memorandum of revised decommission date
- H.6.p July 19 2021, OEB Notice of Application to increase rates
- H.6.q July 19 2021, Media Release EOWC EOMC EORN re: Ontario Connects

## **H.7 Meeting Calendar (August - September)**

### **I. OTHER/NEW BUSINESS**

#### **I.1 Clarification of Recruitment Bylaw**

There was a discussion and clarifications on the Recruitment, Selection, and Hiring Policy.

#### **Resolution No CW198-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Dalgity

**THAT** the Committee of the Whole recommends to Council to approve an amendment to the Recruitment, Selection and Hiring Policy as follows:

- i) Council appoint a Hiring Selection Committee for each department head as per the organization chart.

**CARRIED**

**J. PENDING LIST**

Members reviewed the pending list.

**K. ADJOURNMENT**

**Resolution No CW199-21**

**Moved by** Councillor Guerard

**Seconded by** Councillor Ferguson

**THAT** the meeting be adjourned at 9:28 p.m.

**CARRIED**

---

Casey Munro, Deputy Clerk