INFORMATION LIST #06-20
August 11, 2020

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Info List #06-20
Item #1

Cunningham Swan
LAWYERS

Tony E. Fleming
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E-mail: tfleming@cswan.com

April 9, 2020

BY E-MAIL: jharfield@mississippimills.ca

Council – Municipality of Mississippi Mills
c/o Jeanne Harfield, Clerk
3131 Old Perth Road
Almonte, ON K0A 1A0

Dear Members of Council:

Re: Integrity Commissioner Services - Annual Report – 2019
Municipality of Mississippi Mills; Our file No. 32987-2

Background

In 2018, Tony Fleming of Cunningham Swan in Kingston, Ontario, was appointed as the Integrity Commissioner for the Municipality of Mississippi Mills in accordance with section 223.3(1) of the *Municipal Act*, 2001, S.O. 2001, c. 25 (the "Act").

This report summarizes the services provided by the Integrity Commissioner to the Municipality of Mississippi Mills in 2019, in accordance with section 223.6 (1) of the *Act*. The purpose of this report is to highlight the mandate of the Integrity Commissioner and to inform Council and the public about changes to the Act that affect the process of the Integrity Commissioner and subsequently, Councils and Local Boards.

Role of the Integrity Commissioner

The Act mandates that the Integrity Commissioner is responsible for providing the following functions:

1. The application of the code of conduct for members of council and the code of conduct for members of local boards.

2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* ("MCIA") to members of council and of local boards.
4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the MCIA.
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the MCIA.[1]

Codes of Conduct

Prior to March 1, 2019, Codes of Conduct for members of Councils and Local Boards were optional. On March 1, 2019 the Province mandated that requirement.[2] Along with that mandate, Ontario Regulation 55/18: Codes of Conduct – Prescribed Subject Matters, requires municipalities to include specific provisions within those Codes of Conduct:

1. Gifts, benefits and hospitality.
2. Respectful conduct, including conduct toward officers and employees of the municipality or the local board, as the case may be.
3. Confidential information.
4. Use of property of the municipality or of the local board, as the case may be.[3]

It is essential that that municipalities should include a complaint protocol within their Codes of Conduct. Courts have indicated that an Integrity Commissioner relies on the Code of Conduct together with the complaint protocol as the 'home statute' of the Integrity Commissioner.[4]

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[1] *Municipal Act*, section 223.3(1).
[2] *Municipal Act*, section 223.2(1).
[3] *Municipal Act*, O. Reg. 55/18, section 1.
[4] *Michael Di Biase v City of Vaughan*, 2016 ONSC 5620 at para. 43.

The Municipality of Mississippi Mills has a complaint protocol in place within its Code of Conduct. We note the following important details regarding our initial process in relation to the complaint protocol:

1. The Integrity Commissioner may attempt to resolve all or part of a complaint as part of our preliminary review process; and
2. The Integrity Commissioner may reformulate complaints or applications for inquiry if necessary, to better reflect the intent of the complainant or applicant.[5]

Integrity Commissioner Activity re: Municipality of Mississippi Mills

If Council requires ongoing training under the Code of Conduct and the MCIA, Mr. Fleming is available upon request. Individual members may request advice from the Integrity Commissioner at any time. Council or members may contact Mr. Fleming in the following ways:

1) Council may pose a question to the Integrity Commissioner in writing regarding the broad obligations of all members (not specific to any one member);
2) Individual members may request advice in writing from the Integrity Commissioner in accordance with the Act.

Requests for Advice

We received three requests for advice from individual members in 2019, all relating to members' obligations with respect to conflicts of interest under the Code of Conduct and the Municipal Conflict of Interest Act. This is the most common area for which we receive requests for advice as Integrity Commissioner.

We continue to encourage members of Council and Local Boards for the Municipality of Mississippi Mills to contact us in writing should they find themselves unsure of their obligations under the Code or the Municipal Conflict of Interest Act. If a member requests and follows our advice, that advice may be relied on should there be a complaint to the Integrity Commissioner on the same facts in the future.

Complaints/Applications for Inquiry

There was one complaint submitted to the Integrity Commissioner for the Municipality of Mississippi Mills in 2019. The complaint was deemed to contain allegations that were outside of the jurisdiction of the Integrity Commissioner to investigate. Consequently, no investigation took place and no public report was issued.

[5] *Ibid*, at para. 43.

We feel it is of great importance to highlight our ongoing process and imperative messages gleaned from cases around the Province to date.

Resolution of Complaints

As referenced above, the Integrity Commissioner begins the process with a preliminary review of all complaints and applications for inquiry. Where possible, we attempt to resolve disputes informally without the necessity of an investigation or inquiry. We do so where such a resolution is in the best interest of the public. Complaints and applications are dismissed if determined to be frivolous, vexatious or without merit. Applications for inquiry are dismissed if they are determined to be outside of the statutory 6-week requirement as set out in the MCIA.

Although it is not always possible to pursue an informal resolution, we will make every effort to do so where there is the potential for such a resolution. This opportunity is not lost after an investigation or inquiry begins. However, it becomes more difficult where the parties (the complainant/applicant and the member), either individually or collectively, are opposed to an informal resolution.

There may also be circumstances where complaints contain facts that require a thorough investigation or inquiry and report in order to provide guidance to members and the public about certain types of behaviour or incidents that generate several complaints which highlight areas of obvious public concern. In these circumstances, a public report may assist in a wider resolution of such complaints or applications, or answer questions that may avoid future complaints or misunderstandings about the role of Council.

Confidentiality

The Integrity Commissioner includes only the information in his reports that is necessary to understand the findings. In making decisions about what information to include, the Integrity Commissioner is guided by the duties set out in the Municipal Act.

Section 223.5(1) of the Act sets out the Integrity Commissioner's duty to maintain confidentiality throughout any process:

> **Duty of confidentiality**
> **223.5** (1) The Commissioner and every person acting under the instructions of the Commissioner shall preserve secrecy with respect to all matters that come to his or her knowledge in the course of his or her duties under this Part.

This requirement applies to every person acting under the instruction of the Integrity Commissioner as well. Our process includes notifying the complainant or applicant, the

named member(s), and any witnesses that they must keep the process confidential as required under section 223.5(1).

If a member were to share details of a complaint process with any other individual prior to the Integrity Commissioner issuing a public report, the Integrity Commissioner may view that act as a breach of the confidentiality provisions of the Code of Conduct. Further, any information not included in the report of the Integrity Commissioner remains confidential and ought to be treated as such by all parties.

Finally, any advice provided by the Integrity Commissioner to a member is confidential and the member has no obligation to share that advice with Council or any other person. The Integrity Commissioner may not release any advice that has been provided to a member without their consent. Should the member share part of the advice on their own, the advice no longer enjoys the cloak of confidentiality and the Act allows the Integrity Commissioner to release the full text of the advice at their discretion.

Independent Role of the Integrity Commissioner

Council has assigned to the Integrity Commissioner the duty to independently conduct investigations and inquiries. The Integrity Commissioner is bound by the statutory framework to undertake a thorough investigation or inquiry in an independent manner. The findings of any report represent the Integrity Commissioner's final decision.

Investigative Process

Our process for all investigations and inquiries includes:

1. Reviewing the merits of the complaint or application to determine if it is:
    a. Frivolous;
    b. Vexatious; or
    c. Without merit.
2. Following this initial review (and barring any finding under paragraph 1(a) through (c)), we conduct a more thorough preliminary review that allows the named member an opportunity to respond and provides the complainant with the opportunity to respond to the member's reply. The member is then provided with one last opportunity to respond to the reply comments of the complainant.
3. Following these steps and any additional steps the Integrity Commissioner deems necessary to complete the preliminary review, the Integrity Commissioner reviews all materials and submissions to that point and decides whether to explore any opportunity for an informal resolution or move on to the investigation/inquiry stage.
4. If there is an investigation or inquiry, the Integrity Commissioner interviews those witnesses he deems relevant to the allegations, and collects all information deemed relevant to the process.

5. At the completion of the investigation or inquiry, the Integrity Commissioner issues a public report of his findings to Council for their acceptance and consideration on any recommended sanctions or penalties.

Investigation Reports

If Council finds itself in the position where it receives a report from the Integrity Commissioner, Council is performing an adjudicative function and it is required to act with a greater degree of neutrality than it normally would for other business that may come before it. It may debate the recommendations of the Integrity Commissioner only, but not the findings.

Council must avoid going "behind" the findings of the Integrity Commissioner or challenging the lines of inquiry or analysis undertaken by the Integrity Commissioner. Council does not have the benefit of the detailed investigation undertaken, as it is impossible to distill all the interviews and documents into one report. The Integrity Commissioner exercises his discretion to report only those facts that are most relevant; which is not to say that other facts were not considered when drafting the report. Any attempt to challenge the findings of the report undermines the integrity of the process and the conclusions of the report. That type of action is unfair to the complainant or applicant, the member, and witnesses, and is beyond the scope of Council's authority under the Municipal Act.

We note that if the Integrity Commissioner recommends a financial sanction (suspension of pay up to 90 days), then the member (even though he or she would have a resulting pecuniary interest) is entitled to attempt to influence Council's decision on that recommended financial sanction. However, the member is not entitled to participate in any other portion of the debate, must still declare a conflict at the outset of Council's consideration of the report, and may not vote.[6]

Closing Remarks

We thank the Municipality of Mississippi Mills for the opportunity to act as its Integrity Commissioner. We remind members that the Integrity Commissioner is available to provide advice in accordance with the Act regarding a member's obligations under the Code of Conduct and the MCIA. We note that this service provides members with the proactive ability to avoid potential complaints by requesting and acting on advice which may apply to the circumstances of the member.

Members are held to the highest standards of office in their elected positions and we thank members for their continued attention to the ethical obligations expected of them.

[6] Section 5(2.10) of the *Municipal Conflict of Interest Act*.

Please contact us with any follow-up questions. In the meantime, please find enclosed a copy of the up-to-date Certificate of Insurance for the Municipality of Mississippi Mills.

Sincerely,

Cunningham, Swan, Carty, Little & Bonham LLP

Tony E. Fleming, C.S.
LSO Certified Specialist in Municipal Law
(Local Government / Land Use Planning)
Anthony Fleming Professional Corporation
TEF:am
Enclosures

Info List #06-20
Item #1a

Cunningham Swan
LAWYERS

Tony E. Fleming
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May 4, 2020

BY E-MAIL: jharfield@mississippimills.ca

Council – Municipality of Mississippi Mills
c/o Jeanne Harfield, Clerk
3131 Old Perth Road
Almonte, ON K0A 1A0

Dear Members of Council:

Re: Integrity Commissioner Services - Annual Report – 2019
Municipality of Mississippi Mills; Our file No. 32987-2

Please accept this addendum to our Report sent to you on April 9, 2020.

In accordance with section 57 of your Code of Conduct, and in addition to our previously issued report, we wish to advise of the following:

1. Costs associated with Advice provided was $3,263.16;
2. Costs associated with Complaints was $170.91

We received three requests for advice from individual members in 2019, all relating to members' obligations with respect to conflicts of interest under the Code of Conduct and the Municipal Conflict of Interest Act.

There was one complaint submitted to the Integrity Commissioner for the Municipality of Mississippi Mills in 2019. The complaint was deemed to contain allegations that were outside of the jurisdiction of the Integrity Commissioner to investigate. Consequently, no investigation took place and no public report was issued.

Please contact us with any follow-up questions.

Sincerely,

Cunningham, Swan, Carty, Little & Bonham LLP

Tony E. Fleming, C.S.
LSO Certified Specialist in Municipal Law
(Local Government / Land Use Planning)
Anthony Fleming Professional Corporation
TEF:am

Info List #06-20
Item #2

OFFICE OF THE MAYOR
CITY OF HAMILTON

April 23, 2020

The Honourable David Lametti
Minister of Justice and Attorney General of Canada
284 Wellington Street
Ottawa, Ontario K1A 0H8

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

The Honourable Doug Downey
Attorney General
McMurtry-Scott Building, 11th Floor
720 Bay Street
Toronto, ON M7A 2S9

Subject: Request to Regulate and Enforce Odour and Lighting Nuisances Related to the Cultivation of Cannabis Plants

Dear Minister/Attorney General Lametti, Premier Ford and Attorney General Downey:

At its meeting of April 22, 2020, Hamilton City Council approved Item 5.4(d), which reads as follows:

5.4 (d) Repeal and Replace Public Nuisance By-law 09-110 and Amend Administrative Penalty By-law 17-225 (PED20076) (City Wide)

(a) That the draft by-law, attached as Appendix "A" to Report PED20076, which repeals and replaces By-law 09-110, being a By-law to Prohibit and Regulate Certain Public Nuisances within the City of Hamilton, and amends the Administrative Penalties By-law 17-225 which has been prepared in a form satisfactory to the City Solicitor, be approved and enacted by Council;

(b) That the Mayor be directed, on behalf of the City of Hamilton, to write to the relevant federal and provincial governments to regulate

.../2

71 MAIN STREET WEST, 2ND FLOOR, HAMILTON, ONTARIO L8P 4Y5 PHONE 905.546.4200 FAX: 905.546.2340

and enforce odour and lighting nuisances related to the cultivation of cannabis plants;

(c) That the Mayor contact the Premier of Ontario, Minister of the Attorney General, and local Members of Parliament to request that the Province extend authority to Municipalities to enforce odor and lighting nuisance complaints stemming from licensed and unlicensed cannabis cultivations within the its jurisdiction; and,

(d) That the request be sent to other municipalities in Ontario, including the Association of Municipalities of Ontario for their endorsement.

We respectfully request your consideration with regard to this request and look forward to your response.

Sincerely,

Fred Eisenberger
Mayor

Copied:

The Honourable Filomena Tassi, M.P., Hamilton West, Ancaster, Dundas
Scott Duvall, M.P., Hamilton Mountain
Bob Bratina, M.P., Hamilton East-Stoney Creek
David Sweet, M.P., Flamborough – Glanbrook
Matthew Green, M.P. , Hamilton Centre
Andrea Horwath, Opposition Party Leader, NDP of Ontario, M.P.P Hamilton Centre
Monique Taylor, M.P.P., Hamilton Mountain
Paul Miller, M.P.P., Hamilton East-Stoney Creek
Donna Skelly, M.P.P., Flamborough-Glanbrook
Sandy Shaw, M.P.P. Hamilton West-Ancaster-Dundas
Association of Municipalities of Ontario
Municipalities of Ontario

Authority: Item 5.4(e) (PED20076)
CM: April 22, 2020
Ward: City Wide
Bill No. 077

CITY OF HAMILTON

BY-LAW NO. 20-077

To Repeal and Replace By-law No. 09-110, being a By-law to Prohibit and Regulate Certain Public Nuisances within the City of Hamilton; and to Amend By-law No. 17-225, a By-law to Establish a System of Administrative Penalties

WHEREAS the Council of the City of Hamilton deems it appropriate to enact a by-law to prohibit and regulate certain public nuisances within the City of Hamilton pursuant to sections 128 and 129 of the *Municipal Act, 2001*, S.O. 2001, c. 25, ("*Municipal Act, 2001*") as amended;

AND WHEREAS section 444 of the *Municipal Act, 2001* authorizes municipalities to make orders requiring the person who contravened the by-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred to discontinue the contravening activity;

AND WHEREAS sections 445 and 446 of the *Municipal Act, 2001* authorize municipalities to issue work orders and in default of a work order being completed by the person directed or required to do it, the work shall be done by the City at the person's expense by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

AND WHEREAS in the opinion of the Council for the City of Hamilton, the following are or could become a public nuisance:

(a) the act of urinating or defecating in public places;
(b) the act of knocking over mailboxes, relay boxes, newspaper boxes, recycling boxes and other waste containers located on highways; or
(c) odours and lighting from the cultivation of cannabis plants.

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

PART I - INTERPRETATION

Definitions

1. In this By-law:

"Act" means the *Cannabis Act* S.C. 2018, c. 16 and its regulations, and if applicable, any predecessor or successor acts and its respective regulations, all as amended;

"By-law" means this by-law to prohibit and regulate certain nuisances within the City of Hamilton;

"Canada Post" means Canada Post Corporation established by the *Canada Post Corporation Act*, R.S.C., 1985, c. C-10;

"City" means the municipal corporation of the City of Hamilton;

"Cannabis Plant" means a plant that belongs to the genus *Cannabis* and, in the absence of evidence to the contrary, includes any plant described as cannabis or by a name that is commonly applied to cannabis;

"Cultivate, Cultivated, Cultivating or Cultivation" in respect of cannabis, means to grow, propagate or to harvest cannabis plants and includes the possession of cannabis plants;

"Defecate" means to discharge excrement from the human body;

"Highway" includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, part of which is intended for use or used, by the general public for the passage of vehicles or persons, and includes the area between the lateral property lines thereof, including sidewalks and boulevards;

"Nuisance" means anything that is injurious to health, indecent, offensive to any of the Senses, or results in the loss of enjoyment of normal use of property;

"Officer" means a Police Officer or a Municipal Law Enforcement Officer appointed under any federal or provincial statute or regulation or City by-law or any other person assigned or appointed by Council of the City to administer or enforce this By-law and includes a person employed by the City whose duties are to enforce this By-law;

"Porta Potty" means a portable building containing a toilet;

"Public Place" includes a Highway and any place to which the public has access and private property that is exposed to public view, whether or not the property is owned by the person contravening the By-law, but does not include a Washroom Facility;

"Senses" means a faculty by which the human body perceives an external stimulus and includes one or more of the faculties of sight, smell, hearing, taste and touch;

"Urinate" means to discharge urine from the human body; and

"Washroom Facility" means a room inside a building that is equipped with toilet facilities and includes a Porta Potty.

Application

2. This By-law applies to all persons, lands and properties in the City of Hamilton.

PART II - RESTRICTIONS

Urinating or Defecating in a Public Place

3. No person shall Urinate or Defecate in a Public Place.

Knocking over Personal and Public Property

4. No person shall knock over or attempt to knock over a Canada Post mailbox, Canada Post relay box, newspaper box, recycling container, garbage container or other similar waste container located on a Highway. This section shall not apply to:

   (a) City employees or any person under contract to the City who is acting under the City's Solid Waste Management By-law;

   (b) City employees or any person under contract to the City while performing work in the normal course of their duties; or

   (c) Canada Post employees or any person under contract to Canada Post while performing work in the normal course of their duties.

Lighting from the Cultivation of Cannabis Plants

5. No person shall cause, create or permit light from the Cultivation of cannabis plants to shine upon the land of others so as to be or to cause a Nuisance to any person or to the public generally.

6. Every owner or occupier of land shall ensure that no light from the Cultivation of cannabis plants on his or her land shines upon the land of others so as to be or to cause a Nuisance to any person or to the public generally.

7. Outdoor lighting and indoor lighting from the Cultivation of cannabis plants that can be seen outdoors shall be operated, placed and maintained, or have a barrier placed and maintained, so as to prevent or block direct illumination of the interior of a building on adjoining land or lands regardless of whether such a building has or may have a barrier, shades, drapes or other interior window coverings.

Odours from the Cultivation of Cannabis Plants

8. No person shall cause, create or permit the emission of an odour from the Cultivation of cannabis plants so as to be or to cause a Nuisance to any person or to the public generally.

9. Every owner or occupier of land shall ensure that no emission of an odour from the Cultivation of cannabis plants on his or her land is or causes a Nuisance to any person or to the public generally.

PART III - ENFORCEMENT

Enforcement

10. The provisions of this By-law may be enforced by an Officer.

11. If an Officer is satisfied that a contravention of this By-law has occurred, he or she may make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred, to discontinue the contravening activity.

12. An order under section 11 shall set out:

    (a) reasonable particulars of the contravention adequate to identify the contravention and the location of the land on which the contravention occurred; and

    (b) the date or dates by which there must be compliance with the order.

13. If an Officer is satisfied that a contravention of this By-law has occurred, he or she may make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred, to do work to correct the contravention.

14. An order under section 13 shall set out:

    (a) reasonable particulars of the contravention adequate to identify the contravention and the location of the land on which the contravention occurred;

    (b) the work to be completed:

    (c) and the date by which the work must be complete.

15. An order under section 13 may require work to be done even though the facts which constitute the contravention of the By-law were present before the By-law making them a contravention came into force.

16. An order made under sections 11 or 13 may be served personally or by registered mail to the last known address of:

    (a) the person who caused, created or permitted the offence; and

    (b) the owner or occupier of the lands where the contravention occurred.

17. Where an owner or occupier of the land on which the contravention occurred, who has been served with an order and fails to comply with the order, then an Officer, or any authorized agent on behalf of the City may enter on the land at any reasonable time

and complete the work required to bring the land into compliance with the provisions of this By-law as set out in the order.

18. Where the work required to bring the land into compliance with the By-law has been performed by or for the City, the costs incurred in doing the work may be collected by action or the costs may be added to the tax roll for the land and collected in the same manner as taxes.

19. An Officer may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether any provision of this By-law or an order made under this By-law is being complied with.

20. For the purposes of conducting an inspection pursuant to this By-law, an Officer may:

    (a) require the production for inspection of documents or things relevant to the inspection;

    (b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;

    (c) require information from any person concerning a matter related to the inspection; and

    (d) alone, or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purpose of the inspection.

21. No person shall prevent, hinder or obstruct, or attempt to hinder or obstruct an Officer who is exercising a power or performing a duty under this By-law.

Offence and Penalty

22. Any person other than a corporation who contravenes any provision of this By-law or who fails to comply with an order made under this By-law or who obstructs or attempts to obstruct an Officer in carrying out his or her duties under this By-law is guilty of an offence and on conviction is liable to a maximum fine of $5,000 for a first offence, and a maximum fine of $10,000 for a subsequent offence.

Same re Corporations

23. Any corporation which contravenes any provision of this By-law or who fails to comply with an order made under this By-law or who obstructs or attempts to obstruct an Officer in carrying out his or her duties under this By-law is guilty of an offence and on conviction is liable to a maximum fine of $50,000 for a first offence and $100,000 for any subsequent offence.

Other Remedies

24. If a person or corporation is convicted of an offence under this By-law, in addition to any other remedy or any penalty imposed, the court in which the conviction has been entered, and any court of competent jurisdiction, may make an order prohibiting the continuation or repetition of the offence by the person convicted.

Continuing Offence

25. Each day or a part of a day that a contravention of this By-law continues is deemed to be a separate offence.

Administrative Penalties

26. In the alternative to a charge for the offences described in this By-law and listed in Schedule A of the City of Hamilton's By-law 17-225, an Officer may issue an administrative penalty notice for the applicable contraventions.

PART IV – MISCELLEOUS

Severability

27. Where a court of competent jurisdiction declares any provision of this By-law invalid, or to be of no force or effect, the provision shall be deemed conclusively to be severable from the By-law and every other provision of this By-law shall be applied and enforced in accordance with its terms to the extent possible according to law.

Administrative Penalty Table

28. Administrative Penalty By-law No 17-225 is amended by adding Table 23 to Schedule A:

TABLE 23: BY-LAW NO. 20-078 NUISANCE BY-LAW				
ITEM	**COLUMN 1 DESIGNATED BY-LAW & SECTION**		**COLUMN 2 SHORT FORM WORDING**	**COLUMN 3 SET PENALTY**
1	20-077	3	Urinate in public place	$205.00
2	20-077	3	Defecate in public place	$305.00
3	20-077	4	Cause to knock over a mailbox	$205.00
4	20-077	4	Attempt to knock over a mailbox	$155.00
5	20-077	4	Cause to knock over a relay box	$205.00
6	20-077	4	Attempt to knock over a relay box	$155.00
7	20-077	4	Cause to knock over a newspaper box	$205.00
8	20-077	4	Attempt to knock over a newspaper box	$155.00
9	20-077	4	Cause to knock over a waste container	$205.00
10	20-077	4	Attempt to knock over a waste container	$155.00

Short Title

29. The short title of this By-law is the “Public Nuisance By-law”.

Proceedings and Other Actions Continued

30. Any proceeding being conducted, or other action being carried out under By-law No. 09-110 shall be deemed to continue under this By-law, and any reference to By-law 09-110 in such proceeding or other action shall be deemed to refer to this By-law.

Repeal

31. By-law No. 09-110 is hereby repealed.

Enactment

32. This By-law comes into force and effect on the day it is passed.

PASSED this 22nd day of April, 2020

F. Eisenberger Mayor	A. Holland City Clerk

Info List #06-20
Item # 3

The Corporation of the City of Cambridge
Corporate Services Department, Clerk's Division
The City of Cambridge
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Cambridge ON N1R 5W8
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Fax: (519) 740-3011
www.cambridge.ca
mantond@cambridge.ca

May 13, 2020

Hon. Doug Ford
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

To Premier Ford,

RE: Provincial Funding for Rehabilitation Facilities

Please be advised that Cambridge City Council, at its meeting held on the 16th day of April, 2020, approved motion 20-060 regarding Provincial Funding for Rehabilitation Facilities:

Moved by: Councillor Liggett

Seconded by: Councillor Mann

WHEREAS there is a failure of our overall drug and addictions policies and strategies to provide for adequate, timely and sustainable detox and addiction rehabilitation programs in a safe, supportive environment; and,

WHEREAS methods of harm reduction are a stopgap until those struggling with addiction are able to have immediate access to adequate detox and rehabilitation programs; and

WHEREAS the community of Cambridge has shown their concern and compassion for the lack of access and availability for their fellow residents who are asking for such assistance; and

WHEREAS there is an inadequate quantity of rehabilitation facilities throughout the province providing the required number of beds and programs for those struggling with substance abuse requesting assistance; and

WHEREAS publically funded services for detox and rehabilitation programs would ensure that all persons receive such help equitably and in a sustainable way; and

WHEREAS some persons struggling with substance abuse may need such programs more than once;

THEREFORE BE IT RESOLVED that the City of Cambridge asks the Province of Ontario for the much needed funding to provide for such relief for the City of Cambridge as well as throughout the province.

If you require any additional information, please do not hesitate to contact me.

Sincerely,

D Manton

Danielle Manton
City Clerk

DM/jh

cc. Office of the Mayor – City of Cambridge
Belinda Karahalios, MPP – Cambridge
Amy Fee, MPP – Kitchener South-Hespeler
Region of Waterloo
City of Kitchener
City of Waterloo
Township of Wilmot
Township of Wellesley
Township of Woolwich
Township of North Dumfries
Association of Municipalities of Ontario

Info List #06-20
Item # 4

Ministry of Municipal Affairs and Housing

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

Ministère des Affaires municipales et du Logement

Bureau du ministre

777, rue Bay, 17e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000

Ontario

234-2020-2264

June 4, 2020

The Honourable Navdeep Bains
Minister of Innovation, Science and Industry
Navdeep.Bains@parl.gc.ca

The Honourable Catherine McKenna
Minister of Infrastructure and Communities
Catherine.McKenna@parl.gc.ca

The Honourable Maryam Monsef
Minister of Rural Economic Development
Minister for Women and Gender Equality
Maryam.Monsef@parl.gc.ca

Dear Ministers:

I am writing today to add my voice, and those of Ontario's municipalities, to the call for urgent federal action to provide immediate funding for reliable broadband access across Ontario.

I have the privilege of meeting regularly with Mayors and council members from across Ontario. From the first day I took office, I have heard that lack of access to reliable high-speed internet service is holding communities, people, and businesses back.

We have worked together to partner with our local governments through our Broadband and Cellular Action Plan to support major investments in under-serviced areas in Eastern and Southwestern Ontario. To support this commitment, we have targeted $315 million over five years to expand broadband and cellular infrastructure.

Now, as Ontario and our towns and cities are working together to respond to the COVID-19 outbreak, there is even more urgency to address gaps in service and high costs. However, we cannot do this alone - urgent investment from the federal government is required.

While in more northern and rural parts of Ontario internet availability can be limited at best, gaps in coverage persist in southern and urban parts of our province. For many in Ontario, the costs to access service are also prohibitively high.

…/2

The lack of broadband access in rural Ontario puts everyone in unserved or under-serviced areas at a disadvantage – students seeking help on homework while learning remotely, seniors and other vulnerable individuals looking to access critical services, and business owners working hard to keep afloat and compete during challenging times.

Broadband limitations also restrict the services that rural and northern municipalities can provide to their residents. Ontario's municipal leaders and the citizens they serve must be able to embrace digital service delivery now to respond to the pandemic and to deliver public services efficiently and equitably over the long term.

I know that Ontario, our local governments and Canada all share the same goal: that we can bring our full potential to the task at hand to recover from the COVID-19 outbreak and the resulting impacts on our economy. Our Mayors, councils, community groups and citizens are already developing recovery plans and strategies. Broadband infrastructure is an essential building block, and we will need your commitment to invest, without delay, in the future of Ontario's towns and cities.

I have taken the liberty of copying the Minister of Families, Children and Social Development as I know Minister Hussen also has a strong interest in supporting and strengthening communities. As well, I have copied my colleague, the Honourable Laurie Scott, Minister of Infrastructure, under whose purview broadband falls.

Sincerely,

The Honourable Steve Clark
Minister of Municipal Affairs and Housing
Ontario

c. The Honourable Ahmed Hussen
Minister of Families, Children and Social Development
Ahmed.Hussen@parl.gc.ca

The Honourable Laurie Scott
Minister of Infrastructure, Ontario

Heads of Municipal Council (Ontario)

Info List #06-20
Item # 5

June 18, 2020

Mayor Lowry and Members of Council
Town of Mississippi Mills
3131 Old Perth Road
Box 400
Almonte, Ontario
K0A 1A0

Re: White Lake Fire Support

On behalf of Lanark Highlands' Council, I would like to extend our warmest thanks to Mississippi Mills for your ongoing support through the provision of supplementary emergency services to our White Lake area residents.

Your assistance is sincerely appreciated, we hope to have a resolution to this matter shortly.

Yours truly,

Peter McLaren
Reeve
Township of Lanark Highlands

75 George Street, P. O. Box 340, Lanark, Ontario, K0G 1K0
Telephone (613) 259-2398 Fax (613) 259-2291
www.lanarkhighlands.ca

Mississippi Valley Conservation Authority

Info List #06-20
Item # 6

Jeanne Harfield
The Town of Mississippi Mills
3131 Old Perth Rd Box 400, Almonte, ON K0A 1A0

June 19, 2020

Dear Ms. Harfield,

As a member of the Authority, please find below highlights from the June 17 Board of Directors meeting of the Mississippi Valley Conservation Authority for distribution to Council. Complete minutes for the meeting will be circulated following their approval by the Board at the next meeting.

Watershed Conditions & Outlook

Water Resources Technologist Jennifer North provided an update on conditions across the watershed: flows in main system are slightly below normal due to the earlier and less prominent spring and low rainfall over the past two months. The drawdown has started early to maintain recreational levels downstream. The conditions are not yet indicative of a drought, but could become so if current dry trends continue. The long-range forecast appears to have above average temperatures with near normal rain for the summer months.

Carp River

Elizabeth Blenkharn, an Ottawa University Masters in Environmental Sustainability student and MVCA Board Chair Janet Mason each presented on the Carp River. Ms. Blenkharn highlighted her research project in partnership with Ottawa Eco-Talent Network and Ottawa U: *An Integrated Watershed Management Assessment of the Carp River Restoration Project* with a focus on low impact development and green infrastructure. Ms. Mason updated the board on the Carp River Living Classroom, a newly formed conservation area along Terry Fox Drive and the Queensway in Kanata. It features paved walking paths, wet meadows, a habitat pond and native trees and shrubs. Immediate plans for the site include signage and a July launch of "EcoTrekr," a free, GIS-enabled app that helps visitors understand and engage with what they are seeing. Future plans include on-site education programs and the construction of an education hub with donations through fundraising efforts.

COVID-19 Update

- The Museum at the Mill of Kintail Conservation Area will be open as of June 20 with COVID-19 safety measures in place such as reduced hours and a limited number of visitors in the museum at one time. All visitors must sign up for a time slot and provide contact information.

- Washroom facilities at our conservation areas are now open.
- Summer day camps have been cancelled and money has been refunded.
    - A new stewardship and outreach initiative has been developed and approved which will inform the public about the watershed, engage residents and visitors in discussing watershed issues relevant to them while on or near water and encourage and support lake residents to participate in monitoring their lake using a Water Rangers kit. Stay tuned for details on this "watershed road show" in the coming week!
- City of Ottawa Stream Watch monitoring program, delivered in partnership with Rideau Valley and South Nation Conservation Authorities has been cancelled.
- Taking into account COVID-19 related additional costs, lost revenues and cost savings, it is projected that the pandemic will cause a net loss of $90,645 to MVCA revenues.

WECI Funding

The provincial Water Erosion Control Infrastructure (WECI) program provides $5 million annually to support the maintenance of water and erosion control infrastructure in Ontario. In 2020 MVCA applied for three projects. Despite considerable effort to address evaluation criteria, none of the projects submitted this year were approved. MVCA received board direction to address this systemic problem in underfunding by writing to area MPs and MPPs, encourage member municipalities to support this initiative and develop an updated strategy for grant submission in 2021.

Shabomeka Lake Dam Rehabilitation Update

The Board received a report which summarized the main advantages and disadvantages including cost implications of two design options for replacement of the Shabomeka Dam; and to provide a revised project schedule and recommended next steps in light of the denial of MVCA's provincial grant application under the WECI program for this project. The Board approved:

a) Completing detailed design of the Shabomeka Lake Dam water control structure using a manually operated mechanical (bascule) gate for water level regulation;

b) Commencing regular monthly inspections of the Shabomeka Lake Dam until construction begins; and

c) Developing a financing plan to ensure completion of the Shabomeka Lake Dam rehabilitation.

Additional Highlights

- The Board authorized staff to offer and provide septic system services on a full cost-recovery basis to areas currently serviced by the Kingston, Frontenac, Lennox & Addington Health Unit in partnership with other conservation authorities.

- The Board appointed Emma Deyo to enforce Ontario Regulation 153/06 and Ontario Regulation 120/90 of the Conservation Authorities Act. Ms. Deyo will work under the guidance of the existing Regulations Officer Andy Moore to assist in violations and compliance of permits.

Info List #06-20
Item # 7

Ministry of Government and Consumer Services

ServiceOntario

Regulatory Services Branch

20 Dundas Street West, 4th Floor
Toronto ON M5G 2C2

Ministère des Services gouvernementaux et des Services aux consommateurs

ServiceOntario

Direction de la réglementation

20, rue Dundas Ouest, 4e étage
Toronto ON M5G 2C2

Ontario

Email to all Municipalities of Ontario

Date: July 6, 2020

To: All Municipalities of Ontario

From: Jeffrey W. Lem, Director of Titles for the Province of Ontario

Subject: Moving Towards a More digital-focused Service Model for Land Registration Services

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I am pleased to share information about how ServiceOntario's land registration services will be delivered effective October 13, 2020, in keeping with our government's approach to move towards digital online services for Ontarians. Effective October 13, 2020, the Ontario government will be discontinuing land registration counter services currently delivered at all 54 Land Registry Offices (LROs).

Land registration is a segment of government services where many of our customers have already adopted the digital channel as its preference. Our data shows that 99% of land registration documents are registered online, 87% of searches are conducted online and 98% of surveyors submit plans for pre-approval via email. Ontario's land registration system was established in 1795 and has undergone several transformations in its 225 years of existence.

Moving toward a more digital-focused service model is part of the evolution of this sector, which is timely and will benefit all customers. For most services, it will no longer be necessary to visit a local LRO. In some cases, where customers need hard copies, ServiceOntario will have processes in place until longer term solutions are developed. Our goal is to ensure that we maintain a modern and efficient organization, focused on the needs and expectations of our staff and customers, while ensuring the integrity of the land registration system.

For many Municipalities this will be a seamless change, as Teraview is already being used to both file documents and search title. For those Municipalities that file

documents in paper, both Teraview and OnLand will be improved to accept digital versions of paper documents.

Please feel free to contact me at director_of_titles@ontario.ca should you have any questions regarding this communication.

Sincerely,

Jeffrey W. Lem
Director of Titles for the Province of Ontario

Info List #06-20
Item # 8

July 8, 2020

Good evening,

I am writing to inform you about the Ministry of the Environment, Conservation and Parks next steps in our government's Made-in-Ontario Environment Plan commitment to build an environmental assessment (EA) program that ensures strong environmental oversight and a strong economy.

The current process for environmental assessments is slow and ineffective. It can take up to six years for some projects, slowing down important infrastructure projects that help Ontario communities, such as installing electricity infrastructure. Even projects subject to a streamlined process, such as new roads and bridges, can be further delayed by administrative burden, impacting the timely construction of basic infrastructure.

That's why, last year our government released a discussion paper (https://prod-environmental-registry.s3.amazonaws.com/2019-04/EA%20Discussion%20Paper.pdf) outlining the challenges with our current framework and introducing our vision for a modernized EA program, as the first step in our plan to update the nearly 50-year-old *Environmental Assessment Act* (EAA).

As we committed in our Made-in-Ontario Environment Plan, we want to improve the environmental assessment program by eliminating duplication and reducing delays on projects that matter most to Ontario communities. To start, we amended the EAA through the *More Homes, More Choice Act, 2019* to exempt low-impact projects, such as constructing roadside parks and adding bike lanes from requiring an environmental assessment. Projects like these are routine activities that have benefits to communities but little to no environmental impacts.

As part of our government's proposed COVID-19 Economic Recovery Act, we are now proposing to move forward with the next phase of environmental assessment modernization, to further reduce delays and focus our resources on projects with a higher potential for environmental impacts so that we can help communities get important infrastructure projects built faster, while maintaining strong environmental oversight.

Building infrastructure projects faster, including transit and highways, will help boost Ontario's economic recovery, create thousands of jobs, put more opportunities within the reach of businesses, create more affordable housing, and ensure a higher standard of living in every community across the province.

The proposal includes the items outlined below:

Proposed amendments to the *Environmental Assessment Act* (EAA)

Through the COVID-19 Economic Recovery Act, our government has proposed amendments to the EAA, which allow us to move forward with our next phase of our modernization plans, while at the same time supporting the government economic recovery goals by making it possible for us to find efficiencies in the environmental assessment process of important public works.

The legislation would allow us, through subsequent regulations and proclamations, to allow online submissions, reduce the average time by half for the largest projects and match the potential environmental impact of a project to the level of study required.

The proposed changes are aimed at getting important infrastructure projects built faster, while maintaining strong environmental oversight by focusing on projects that have the most potential to impact the environment.

We posted an information notice on the environmental registry to provide information about the proposed legislative changes to the EAA that will be proceeding through the legislative process. Please refer to https://ero.ontario.ca/notice/019-2051 for more information.

Amendments to Class Environmental Assessments (Class EAs)

My ministry is also seeking input on proposed amendments to 8 Class EAs. These proposed changes would support our modernization initiative as they would exempt low-impact projects from the requirements of the *Environmental Assessment Act*, eliminate duplication and find efficiencies in the planning process. This would speed up projects that are important to communities, such as erosion, repair, or remediation initiatives, or important upgrades to machinery such as waterpower generators.

My ministry is seeking input on these proposed amendments during a **45-day** comment period, closing on **August 22, 2020**. Details of this proposal may be found at https://ero.ontario.ca/notice/019-1712.

Exempting Regulations

In addition, my ministry is also proposing regulatory exemptions from the *Environmental Assessment Act* to eliminate duplication and reduce delays for projects and activities related to Indigenous land claim settlements and other agreements with Indigenous communities dealing with land, projects within provincial parks and conservation reserves, and select highway projects being planned by the Ministry of Transportation. Some of these projects and activities are already subject to other legislation or planning processes that would provide the appropriate level of assessment and consultation. Other projects may be exempted from the EAA but would still be subject to conditions such as requirements to post notifications or undertake technical studies as appropriate.

My ministry is seeking input on these proposed amendments during a **45-day** comment period, closing on **August 22, 2020**.

For details of the proposal regarding land claim settlement activities and other agreements with Indigenous communities dealing with land, please refer to https://ero.ontario.ca/notice/019-1805.

For details of the proposal regarding projects in provincial parks and conservation reserves please refer to https://ero.ontario.ca/notice/019-1804.

For details of the proposals for select Ministry of Transportation projects, please refer to https://ero.ontario.ca/notice/019-1882 and https://ero.ontario.ca/notice/019-1883.

Information about the proposed Class EA amendments can be found on the environmental registry. We ask that you submit any comments that you may have through the instructions provided, and by the deadlines listed above.

Should you have questions about any of the proposals, you can contact us at EAmodernization.MECP@ontario.ca.

We look forward to your suggestions and comments on our modernization initiatives.

Sincerely,

Jeff Yurek
Minister of the Environment, Conservation and Parks
CAUTION: This email originated from outside of the organization. Do

Info List #06-20
Item # 9

Eastern Ontario Wardens' Caucus
Newsletter – Spring/Summer 2020

This newsletter provides updates regarding recent activities and advocacy of the Eastern Ontario Wardens' Caucus (EOWC). The intended audience includes Wardens, Mayors, CAOs, upper-tier and lower-tier municipal councils, municipal staff, and the media. EOWC members are encouraged to circulate this newsletter within their County networks.

For complete details about the EOWC, including priorities, membership, meeting schedules, minutes and press releases, please visit www.eowc.org, or via Twitter.

Reframed EOWC Priorities

EOWC members met for their first virtual meeting on Friday, May 29 to discuss the reframing of their priorities in response to the ongoing pandemic. As the impacts of COVID-19 continue to evolve, the EOWC recognized the need to adjust its priorities to represent the current and anticipated environments facing municipalities and local businesses. During these challenging times, the EOWC remains committed to responding to its region's needs and continuing to work with upper orders of government on recovery efforts.

Reframed 2020 EOWC priorities include:

- EORN Cell Gap Project and Broadband Gap Strategy;
- COVID-19 Municipal Recovery;
- COVID-19 Economic Recovery; and
- Long-Term Care.

Media Release: EOWC Reframes Priorities in Response to COVID-19

Meeting with Federal Members of Parliament (MPs)

On June 12, Caucus members met with Federal Members of Parliament (MPs) to discuss reframed priorities and opportunities for the federal government to support the EOWC. The virtual meeting was hosted by EOWC Chair Andy Letham, as well as Glengarry-Prescott-Russell MP Francis Drouin and Stormont-Dundas-South Glengarry MP Eric Duncan. The EOWC looks forward to continuing its work with the Federal Government in order to implement solutions that

help local economies, reduce costs, and ultimately make changes that improve the lives of the people of Ontario, and across Canada.

Review of Municipal Long-Term Care Homes

The COVID-19 pandemic shed light on the long-term care sector and the need for longstanding systemic issues to be addressed. EOWC member municipalities have the expertise of operating long-term care homes and are committed to working alongside the Province during its review of Ontario's long-term care system.

In order to be proactive and better positioned to inform provincial discussions, the EOWC is in the process of undertaking a comprehensive review of municipal long-term care homes. The EOWC is currently preparing an RFP in order to engage a consultant and looks forward to providing an update on the study findings in the coming months. This research will help provide a portrait of the "situation on the ground" and better inform provincial ministries of the current municipal realities.

Municipal governments in eastern Ontario spend approximately $38 million every year to operate 2,200 LTC beds.

Eastern Ontario Regional Network (EORN)

Mobile/Cell Gap Project

In April, EORN Staff, in partnership with Peterborough County procurement commenced the procurement process for the Mobile/Cell Gap Project. The RFP is set to close in August 2020. EORN also recently welcomed new members to their team in order to help support the Mobile/Cell Gap Project.

Media Release: Procurement Process begins for EORN Mobile/Cell Gap Project

Gigabyte Project Proposal

COVID-19 had exposed the serious lack of internet access and capacity for rural residents and businesses across Eastern Ontario. EORN and the EOWC are proposing a new fixed broadband project that will be capable of delivering speeds of 1 Gbps (gigabit per second) for up to 95% of the homes and businesses across the EOWC region. EORN is ready to work with the Federal and Provincial governments, as well as other key stakeholders in order to move the project forward quickly.

Eastern Ontario Leadership Council (EOLC)

As Ontario continues to reopen the provincial economy over the coming weeks and months, the Eastern Ontario Leadership Council (EOLC) is currently preparing and positioning itself to support the region's economic recovery, namely through several major projects initiated in the months leading up to the COVID-19 crisis.

At its June 11 Board meeting, the EOLC received the first detailed assessment of the impact of COVID-19 on the regional economy of Eastern Ontario, with a specific focus on its labour market. The report, prepared by Limestone Analytics of Kingston, Ontario, estimates that between February and April 2020, COVID-19 reduced the region's Gross Domestic Product (GDP) by about $1.8 billion, and has reduced employment by the equivalent of 64,000 full-time jobs.

On June 19, the EOLC and Limestone Analytics held a webinar regarding the impact of COVID-19 on the Eastern Ontario economy, in the presence of approximately 50 attendees from across the region. The EOLC is providing a recording of the webinar in order to assist in sharing the data modelling work that Limestone Analytics has provided regarding the impacts of COVID-19 and preliminary work on recovery scenarios. The EOLC encourages stakeholders to watch and share the recording, which is available via Google Drive here.

To learn more, visit the EOLC's website.

Upcoming Events

EOWC Meeting

The next EOWC meeting will take place on Friday, July 24 via Zoom Videoconference.

2020 Meeting Schedule

2020 Virtual AMO Conference

The EOWC is excited to be participating in the 2020 virtual AMO Conference taking place from August 17 to 19, 2020. Over the past many years, the EOWC and Ministers of the Provincial Government have met during the annual conference to discuss issues and challenges faced by member municipalities across rural Eastern Ontario. EOWC members once again look forward to the Multi-Ministerial delegation during the upcoming AMO Conference.

Eastern Ontario Communications Conference

Organizers of the Eastern Ontario Communications Conference have announced that the second edition of the conference is being held on Thursday, October 22, 2020. Due to COVID-19, staff are exploring options for a virtual conference. This event is designed for staff from across the Eastern Ontario region working in communications and is being organized by a team

of local peers. The goal of the conference is to share experiences and highlight best practices and real-life scenarios.

Conference organizers are seeking suggestions regarding potential speakers and topics. The deadline to submit proposals is July 31, 2020 and can be sent to eocommsconf@gmail.com.

For more information, please contact:
EOWC Communications, info@eowc.org

Info List #06-20
Item # 10

Ministry of Transportation
Safety Program Development Branch
87 Sir William Hearst Avenue, Room 212
Toronto, Ontario M3M 0B4

Ministère des Transports
Direction de l'élaboration des programmes de sécurité
87, avenue Sir William Hearst, bureau 212
Toronto, Ontario M3M 0B4

Ontario

July 10, 2020

Dear Municipal Stakeholder,

I am pleased to announce that as of **July 1, 2020** the province expanded the types of off-road vehicles permitted on-road to two new additional types: off-road motorcycles commonly known as dirt bikes; and, extreme terrain vehicles, which are semi-amphibious vehicles with six or more wheels. This updated regulation can be found at https://www.ontario.ca/laws/regulation/030316.

It is important to note that the same on-road access rules for existing off-road vehicles continue to apply for these new vehicles on provincial roadways (Please see Schedule B of *Ontario Regulation 316/03: Operation of Off-Road Vehicles on Highways*). Similarly to the previously permitted vehicle types, municipalities may permit the use of off-road motorcycles and extreme terrain vehicles in their local jurisdiction through by-law. However, municipalities with existing by-laws permitting off-road vehicles will need to amend their by-law after July 1, 2020 if they want to allow these the new types of vehicles on their local roads. By-laws created before July 1, 2020 apply only to those classes of off-road vehicle which were permitted to operate on-road at the time: all-terrain vehicles, two-up all-terrain vehicles, and side by sides (utility terrain-vehicles, recreational off highway vehicles).

To support municipalities with these changes, the ministry has developed guidance documents to help municipalities decide whether to permit these new vehicles on their local roadways. These documents also provide guidance for proposed, yet to be proclaimed, changes for municipalities listed in Ontario Regulation 8/03 which will amend the way off-road vehicles are permitted on-road access to municipal roads. In municipalities listed in Ontario Regulation 8/03, off-road vehicles will automatically be allowed on municipal roads unless the municipality creates a by-law to prohibit or restrict their use. These new provisions have a target implementation date of January 1, 2021 and will replace the current requirement that those municipalities listed in Ontario Regulation 8/03 must enact a by-law to permit off-road vehicles to operate on identified municipal roads. If you have any questions regarding these future changes, please contact the general inquiry line for the Safety and Information Management office of the Operations Division at 905-704-2960.

For reference, the guidance documents are attached.

I would ask that you please forward this notice and enclosed guidance material to the attention of municipal staff in charge of traffic safety and those responsible for enforcing off-road vehicle laws in your area. If there are any questions regarding these amendments, please do not hesitate to contact the Acting Manager at the Safety Program Development Office Erik Thomsen at (647)-638-5210 or erik.thomsen@ontario.ca.

.../2

Thank you for your assistance in communicating this change.

Sincerely,

Angela Litrenta
A/Director
Safety Program Development Branch
Ministry of Transportation

Attachment – Municipal Guidance Materials

Additional Off-road Vehicles Allowed On-road

Effective July 1, 2020, the Ministry of Transportation (MTO) is making changes to add off-road motorcycles (ORM) and extreme terrain vehicles (XTV) to the existing list of off-road vehicles (ORV) permitted on-road. These two new ORV types will be in addition to the currently permitted 4 wheeled ORV types.

Provincial Requirements

Municipal Considerations

Municipalities will continue to have the authority and make decisions about ORVs by way of by-law to:

- **Permit ORVs**
- **Only allow specific ORVs on road**
- **Only allow ORVs at specific hours of the day**
- **Impose additional speed limits**

ORV is a general term used to capture several different vehicles designed for off-road, however, only certain off-road vehicles that meet the requirements in Ontario Regulation 316/03 are permitted on-road:

All-Terrain Vehicles

"A "single-rider" all-terrain vehicle (ATV) is designed to travel on four low-pressure tires, having a seat designed to be straddled by the operator, handlebars for steering control and it must be designed by the manufacturer to carry a driver only and no passengers.

A two-up ATV is designed and intended for use by an operator or an operator and a passenger. It is equipped with straddle-style seating and designed to carry only one passenger.

Side-by-Sides

A recreational off-highway vehicle (ROV) has two abreast seats, typically built with a hood, and uses a steering wheel instead of a motorcycle steering handlebar.

A utility terrain vehicle (UTV) has similar characteristics to an ROV but typically also features a box bed. UTVs are generally designed for utility rather than for recreational purposes.

New Off-Road Vehicle Types

Extreme Terrain Vehicles (XTVs), commonly referred to as Argos are 6+ wheeled off-road vehicles capable of riding in multiple terrains, including through water. These vehicles sometimes come with tracks, however, tracked versions are not being permitted on road and are restricted to off-road use only.

Off-Road Motorcycles (ORMs) are 2 wheeled off-road vehicles that come in varying configurations such as, but not limited to: Recreational ORMs, Trail ORMs, Competition ORMs, Dual sport ORMs.

July 1, 2020

Vehicles permitted on any municipal road where a by-law is created to enable their use will continue to be permitted.

MUNICIPAL BY-LAWS: Effective July 1, 2020, additional types of ORVs can be permitted on municipal roads and provincial roadways where local municipalities create **new** by-laws to enable their use (existing ORV by-laws granting access will not automatically permit new types; a new by-law will need to be passed after July 1, 2020).

LICENCE REQUIREMENT: These new vehicle types will require at least a G2 or M2 licence, the same as other off-road vehicles. These vehicles do not come with lights so they are restricted from operating at night or when the weather is poor unless equipped with proper aftermarket lighting. Also, no passengers are allowed on ORMs.

Proposed for January 1, 2021

Proposed for January 1, 2021, in municipalities listed in Regulation 8/03, all ORV vehicle types, including new vehicle types, will be permitted on municipal roads. Municipalities must create a by-law to restrict or prohibit their use.

More Information

With respect to the enforcement of these laws, the police act independently when carrying out their duties. Any issues with the day-to-day operations of police services and the actions of its officers should be raised with the local chief of police or his/her representative. All set fines can be found on the Ontario Court of Justice website.

This document is a guide only. For official purposes, please refer to the *Highway Traffic Act* and regulations. For more information, please visit Ontario.ca/ATV.

Provincial Requirements

Additional Off-road Vehicles Allowed On-road (continued)

	Existing Types permitted: ATVs, Two-Up ATVs, ROVs, UTVs	**New Types: ORMs and XTVs**
Operator Requirements	Existing rider safety requirements: ▸ Must be at least 16 years old ▸ Must hold at least a valid G2 or M2 licence ▸ Wear an approved motorcycle helmet ▸ Wear a seat belt, where provided ▸ Travel at speeds less than the posted speed limit ▸ Travel only on shoulder, and where unavailable, right most portion of the roadway ▸ Be driven in the same direction as traffic ▸ Carry the ATV/ORV's registration permit	Rider safety requirements: ▸ Must hold at least a valid G2 or M2 licence (same as existing ORV types) ▸ Must be at least 16 years old ▸ Wear an approved motorcycle helmet ▸ Wear a seat belt, where provided ▸ Travel at speeds less than the posted speed limit ▸ Travel only on shoulder, and where unavailable, right most portion of the ▸ Be driven in the same direction as traffic ▸ Carry the ATV/ORV's registration permit
Passenger Safety Requirements	Existing passenger safety requirements: ▸ If the vehicle was manufactured with seat belts, everyone must buckle up ▸ If the vehicle has passenger foot rests, the passenger must be able to reach these foot rests ▸ The number of occupants is limited to the number of available seating positions ▸ No passengers under the age of 8 are allowed and additional passenger restrictions apply if the driver is a young and novice driver with a minimum G2 or M2 licence ▸ All riders – drivers and passengers – must wear an approved motorcycle helmet	Passenger safety requirements ▸ NEW No passengers are permitted on ORMs while operating on-road ▸ If the vehicle was manufactured with seat belts, everyone must buckle up ▸ If the vehicle has passenger foot rests, the passenger must be able to reach these foot rests ▸ The number of occupants is limited to the number of available seating positions ▸ No passengers under the age of 8 are allowed and additional passenger restrictions apply if the driver is a young and novice driver with a minimum G2 or M2 licence ▸ All riders – drivers and passengers – must wear an approved motorcycle helmet
Vehicle Requirements	▸ Be registered and plated ▸ Be insured ▸ Must have wheels in contact with the ground ▸ Be compliant with one of the ANSI/COHV standards listed in s.10 of Ontario Regulation 316/03 (certification label commonly found near footrest) ▸ Have headlights and taillights on at all times	▸ NEW Exempted from the standards listed in s.10 ▸ NEW As an alternative to the standards listed in s.10 of Ontario Regulation 316/03 XTVs must comply with sections 7.2, 7.3, 7.4, 7.5 (other than section 7.5.1), 7.6, 7.7, 7.8 and 7.9 of the Society of Automotive Engineers Standard J2258, entitled “Light Utility Vehicles” (braking ability, lighting, rollover protection) ▸ NEW XTVs that are tracked are not permitted on-road ▸ NEW Have headlights and taillights on between sunset and sunrise (nighttime riding) or when the weather is unfavourable ▸ NEW ORMs must have a minimum wheel rim diameter of 250 mm, and has a minimum wheelbase of 1 016 mm (to prevent pocket bikes) ▸ NEW ORMs may meet federal definition for Restricted Use Motorcycles, and would need to meet federal standards, or may be Competition Vehicles, for which no federal standards apply ▸ Be registered and plated ▸ Be insured ▸ Must have wheels in contact with the ground

Off-Road Vehicles

During 2019, the Ministry of Transportation made two legislative amendments to the *Highway Traffic Act* to improve the experience of off-road vehicle (ORV) riding in the province. These changes, outlined within this infographic, have two effective dates: One set of changes became effective as of July 1, 2020 and the second set of changes are proposed to take effect January 1, 2021.

Common ORV Types

All Terrain Vehicles (ATVs)		Side-by-Sides		New ORV Types	
"single-rider" all-terrain vehicle (ATV)	two-up all-terrain vehicle (two-up ATV)	recreational off-highway vehicle (ROV)	utility terrain vehicle (UTV)	off-road motorcycle (ORM)	extreme terrain vehicle (XTV)

Better for People, Smarter for Business Act

Effective July 1, 2020

Municipality A
Default speed limit less than 80km/h

Current vehicles permitted on road

Permitted on ANY municipal road
where a by-law is created to enable their use

Not permitted on road
Restricted to off road use

Municipality B
Municipalities listed in Regulation 8/03)

Current vehicles permitted on road

Permitted on ANY municipal road
where a by-law is created to enable their use

Not permitted on road
Restricted to off road use

Where a by-law is/was created to enable their use, these vehicles types or vehicles will continue to be permitted on any municipal road

Additional by-law/amended existing by-law is required to permit new vehicle types

By-laws made before July 1, 2020 will not automatically permit these vehicles

Where a by-law is/was created to enable their use, these vehicles types will continue to be permitted on any municipal road

Additional by-law/amended existing by-law is required to permit new vehicle types

By-laws made before July 1, 2020 will not automatically permit these vehicles

Proposed for January 1, 2021

Getting Ontario Moving Act

No changes
Where a by-law is/was created to enable their use, these vehicles types or vehicles will continue to be permitted on any municipal road

Additional by-law/amended existing by-law is required to permit new vehicle types

No changes
By-laws made before July 1, 2020 will not automatically permit these vehicles

In municipalities listed in Regulation 8/03, all ORV vehicle types, including new vehicle types, will be permitted on municipal roads.

Municipalities must create a by-law to restrict or prohibit their use

OPT - IN

OPT - OUT

Municipal Office
15 Water Street
Telephone (705) 282-2420
Fax (705) 282-3076

CORPORATION OF THE TOWN OF GORE BAY
MANITOULIN ISLAND
Incorporated 1890

Postal Box 590
Gore Bay, Ontario
P0P 1H0

Info List # 06-20
Item # 11

Office of the
Clerk

July 21, 2020

Tracy Macdonald
Assistant Clerk
Town of Orangeville
87 Broadway
Orangeville, ON L9W 1K1

Dear Tracy;

Re: Support of OPP Diversity Training

Please be advised that at a recent Council meeting held on July 13, 2020 Council reviewed your correspondence regarding common training requirements for all members of Police Services in Ontario as it relates to diversity, empathy and use of force.

The Town of Gore Bay supports the town of Orangeville in their efforts to encourage common training requirements to all members of the Ontario Provincial Police Force. Please find attached a certified true copy of Resolution No. 14851 indicating the Town of Gore Bay's support.

Yours truly,

Stasia Carr
Clerk
Encl.
SC/cp

cc: The Honourable Sylvia Jones, *Solicitor General*
AMCTO

THE CORPORATION OF THE TOWN OF GORE BAY

RESOLUTION NUMBER 14851

14851

Moved by Paulie Nodecker ***Seconded by Aaron Wright***

WHEREAS the Town of Orangeville is requesting support of their motion regarding OPP Diversity Training;
AND WHEREAS they are concerned that although the OPP have indicated they have a comprehensive diversity training program, there may not be the same resources available throughout the province detachments;
AND WHEREAS there is public concern regarding the use of force, such as neck restraints, and oversight;
THEREFORE BE IT RESOLVED THAT Gore Bay Council supports the Town of Orangeville in their efforts to encourage common training requirements to all members of the Ontario Provincial Police Force and they be so advised;
FURTHER this motion be sent to the Solicitor General's Office and be circulated to all Ontario Municipalities.

Carried

THIS IS A CERTIFIED TRUE COPY
OF RESOLUTION NUMBER 14851
ADOPTED BY COUNCIL ON
July 13, 2020

.....
Stasia Carr
Clerk

Municipal Office
15 Water Street
Telephone (705) 282-2420
Fax (705) 282-3076

CORPORATION OF THE TOWN OF GORE BAY
MANITOULIN ISLAND
JUDICIAL SEAT OF MANITOULIN
Incorporated 1890

Postal Box 590
Gore Bay, Ontario
P0P 1H0

Info List # 06-20
Item # 12

Office of the
Clerk

July 21, 2020

Mayor Dale Robinson
The Municipality of McDougall
5 Barager Boulevard
McDougall, ON P2A 2W9

Dear Dale;

Re: Support of The Federation of Northern Ontario Municipalities (FONOM)

Please be advised that at a recent Council meeting held on July 13, 2020 Council reviewed your resolution in response to a discussion paper published by Association of Municipalities Ontario regarding replacing current OPP Detachment Boards.

The Town of Gore Bay is in agreement with FONOM in that the current DSSAB's would not be the best solution for overseeing Northern Ontario OPP Detachments. Please find attached a certified true copy of Resolution No. 14850 indicating the Town of Gore Bay's support.

Yours truly,

Stasia Carr
Clerk
Encl.
SC/cp

cc: The Federation of Northern Ontario Municipalities,
Association of Municipalities Ontario
The Honourable Sylvia Jones, *Solicitor General*
Michael Mantha, *MPP for Algoma Manitoulin*

THE CORPORATION OF THE TOWN OF GORE BAY

RESOLUTION NUMBER 14850

14850

Moved by Kevin Woestenenk ***Seconded by Paulie Nodecker***

WHEREAS the Municipality of McDougall passed a resolution in response to a discussion paper published by Association of Municipalities Ontario;
AND WHEREAS AMO proposes that Northern Ontario District Social Services Boards (DSSAB) replace current OPP Detachment Boards;
AND WHEREAS the Federation of Northern Ontario Municipalities (FONOM) have identified several issues with DSSAB Boards replacing the current OPP Detachment Boards;
THEREFORE BE IS RESOLVED THAT The Council of Gore Bay is in agreement with FONOM in that the current DDSAB's would not be the best solution for overseeing Northern Ontario OPP Detachments and they be so advised;
FURTHER a copy of the resolutions be sent to FONOM and its member municipalities, AMO, the Honourable Sylvia Jones, Solicitor General, and MPP Mike Mantha for Algoma Manitoulin.

Carried

THIS IS A CERTIFIED TRUE COPY
OF RESOLUTION NUMBER 14850
ADOPTED BY COUNCIL ON
July 13, 2020

.....
Stasia Carr
Clerk

Info List #06-20
Item # 13

Ministry of Municipal Affairs and Housing

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

Ministère des Affaires municipales et du Logement

Bureau du ministre

777, rue Bay, 17e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000

Ontario

234-2020-2496

July 22, 2020

Dear Heads of Council and Chairs of District Social Services Administration Boards:

In March, our government introduced the *Protecting Tenants and Strengthening Community Housing Act, 2020* (Bill 184), which supports the government's plan to make life more affordable for Ontarians. Since that time, our government has been focussed on the health and well-being of Ontarians as we navigate through the COVID-19 outbreak.

It is with great pride that I am able to share with you the progress we have made on Bill 184. On July 22, 2020, the *Protecting Tenants and Strengthening Community Housing Act, 2020* received Royal Assent.

The Act contains amendments to the *Residential Tenancies Act, 2006*, *Housing Services Act, 2011*, *Building Code Act, 1992* and includes the *Ontario Mortgage and Housing Corporation Repeal Act, 2020*.

As I highlighted in my March 12, 2020 letter these amendments support the following priorities:

- **More Homes, More Choice: Ontario's Housing Supply Action Plan** to make it faster and easier to build housing, including rental housing, and to build the right types of homes in the right places;
- Part II of the **Community Housing Renewal Strategy** – a multi-year strategy to stabilize and grow Ontario's community housing sector; and
- **Transforming the Delivery of Building Code Services** by enabling the future creation of an administrative authority that would help deliver faster and better services to promote the safe construction of buildings in Ontario.

More details on the *Protecting Tenants and Strengthening Community Housing Act, 2020* can be found in the official news release. A copy of the Act will be available on the Ontario e-Laws website shortly (www.ontario.ca/laws).

On behalf of our government, I would like to extend our thanks for your work with the ministry leading up to the passage of this Act. We look forward to continuing to work with all of our municipal partners and are committed to continuing discussions with you in the coming months.

Sincerely,

Steve Clark

Steve Clark
Minister

Info List #06-20
Item # 14

Ministry of Municipal Affairs and Housing
Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

Ministère des Affaires municipales et du Logement
Bureau du ministre

777, rue Bay, 17e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000

Ontario

234-2020-2680

July 8, 2020

Dear Head of Council:

The COVID-19 outbreak has touched everyone in the province, creating personal and financial hardship, and resulting in losses far greater than anyone could have imagined. We are making steady progress in the safe reopening of the province, and we acknowledge and celebrate those who went above and beyond through this crisis.

I am writing to inform you that on July 8, 2020, our government introduced the COVID-19 Economic Recovery Act, 2020, to help get Ontario back on track. Our proposed bill will address three critical needs Ontario faces: restarting jobs and development; strengthening communities; and creating opportunity for people.

Our government recognizes the key role that municipalities play in restarting the economy, and that their efficient functioning and economic sustainability is critical to Ontario's future success. We are also continuing to negotiate with our federal partners to ensure communities across Ontario receive the urgent financial support they need. We know that municipalities require fair and flexible investment to protect front line services and help restart the economy.

This bill includes proposals that will enable municipal councils and local boards to meet electronically on a permanent basis and allow municipal councils to decide if they wish to have proxy voting for their members. Our government also proposes to finalize the community benefits charges framework; enhance the Minister of Municipal Affairs and Housing's existing zoning order authority to provide more certainty when fast tracking the development of transit oriented communities; make it faster to update and harmonize the Building Code so that we can break down interprovincial trade barriers, and permanently establish the office of the Provincial Land and Development Facilitator to help solve complex land use issues. We are also working on optimizing provincial lands and other key provincial strategic development projects that will help facilitate economic recovery efforts.

My ministry will be hosting a technical information briefing on the proposed community benefits charges framework, including proposed changes to development charges and parkland dedication, so that municipal staff can gain a better understanding of the proposal. The technical briefing will take place in the near future and invitations from the Assistant Deputy Minister of Local Government and Planning Policy Division to municipal Chief Administrative Officers, Treasurers and Chief Planners will be forthcoming.

.../2

In addition to initiatives that I have outlined above from my ministry, there are several other proposals included in our proposed legislation that will support your communities. Changes proposed will modernize our outdated environmental assessment framework, provide more local say on future landfill sites, and ensure strong environmental oversight, while supporting faster build-out of vital transport and transit infrastructure projects to support our economy. Municipally-run courts will be able to use technology to deliver services remotely and we are also moving to fill justice of the peace vacancies faster and more transparently.

We will be extending the validity period of unused marriage licences and protecting the province's most vulnerable consumers who rely on payday loans, by proposing limits on related interest rates and fees.

Also proposed is the reduction of regulatory burdens on farming while preserving the environmental rules that will support this vital part of our economy. Businesses will be able to count on clear, focused and effective rules that do not compromise people's health, safety or the environment through our changes that continue to focus on cutting red tape. At the same time, our changes will allow health and safety standards to be updated more quickly to ensure worker safety in a changing economy.

As the province continues to reopen and the economy recovers, it's more critical than ever to position Ontario as a top-tier destination for investment, domestic growth, and job creation. A key measure to support this objective is the creation of a new investment attraction agency, Invest Ontario, that will promote the province as a key investment destination and work closely with regional partners to coordinate business development activities.

Our proposed changes will also help our communities respond in part to the challenges that this outbreak has brought to our education system. Changes proposed would allow school boards to select the best candidates for director of education for their respective communities. We will also reduce red tape that is preventing access to school for some First Nation students and by limiting unproductive suspensions for our very youngest students. Students with severe learning disabilities will have an opportunity to complete their studies in the upcoming school year and by broadening the mandates of TVO and TFO, our broadcasters will be able to support students' learning needs better during these challenging times.

Through this proposed legislation, we will take the first step towards a strong restart and recovery. More information on our proposals can be found on the Legislative Assembly of Ontario's website.

Our greatest challenges lie ahead of us, and we know we cannot overcome them alone. It's time for everyone to play a role in rebuilding Ontario together. We will ensure no community or region is left behind. Every community must recover if all of Ontario is to grow and prosper again.

Municipalities are encouraged to continue to review our Government's Emergency Information webpage at: Ontario.ca/alert. I thank you for your continued support and collaboration in these challenging times.

Sincerely,

Steve Clark
Minister of Municipal Affairs and Housing

c: Chief Administrative Officers
Municipal Clerks
Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing
Brian Rosborough, Executive Director, Association of Municipalities of Ontario

JEFF BUNN
Manager, Council & Committee Services & Deputy City Clerk
Finance & Corporate Services Department
Kitchener City Hall, 2nd Floor
200 King Street West, P.O. Box 1118
Kitchener, ON N2G 4G7
Phone: 519.741.2200 x 7278 Fax: 519.741.2705
jeff.bunn@kitchener.ca
TTY: 519-741-2385

Info List #06-20
Item # 15

May 15, 2020

The Right Honourable Justin Trudeau, Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Dear Prime Minister Trudeau:

This is to advise that City Council, at a special electronic meeting held on May 11, 2020, passed the following resolution regarding universal basic income:

"WHEREAS The World Health Organization (WHO) on March 11, 2020 declared COVID-19 a pandemic, pointing to the growing number of cases of the coronavirus illness around the world and the sustained risk of further global spread; and,

WHEREAS in response to the COVID-19 pandemic, the Province of Ontario and the City of Kitchener have declared a state of emergency under the Emergency Management and Civil Protection Act; and,

WHEREAS the City of Kitchener has approved the Early Economic Support Plan, which provides financial and economic support measures to help reduce the financial strain on citizens and businesses during the COVID-19 pandemic; and,

WHEREAS Statistics Canada has reported that the unemployment rate has risen to 7.8 per cent, with 1,011,000 jobs lost in March 2020, and that the COVID-19 pandemic has impacted the employment of 3.1 million Canadians; and,

WHEREAS the Federal government has announced $82 billion in relief funding for the COVID-19 Economic Response Plan, utilizing tax deferrals, subsidies, loans, and credits to support citizens, businesses, and industries; and,

WHEREAS according to a 2018 Parliamentary Budget Office report, a Canada-wide basic income of the type previously piloted in Ontario would have an annual net cost of $44 billion; and,

WHEREAS a universal basic income would likely have many positive effects, including reducing poverty, reducing strain on health care and social assistance systems, supporting businesses and the economy, reducing crime, as well as reducing administrative complexity and creating efficiencies for those in need of financial and economic support measures;

THEREFORE BE IT RESOLVED that the Council of the City of Kitchener urges the Ontario Provincial government to pursue a partnership with the Federal government for the establishment of a universal basic income;

BE IT FINALLY RESOLVED that this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; the Minister of Children, Community and Social Services; the Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario; the Local Members of Provincial Parliament; the Region of Waterloo; all Municipalities within the Province of Ontario; and, the Federation of Canadian Municipalities."

Yours truly,

J. Bunn
Manager, Council & Committee Services/
Deputy City Clerk

c. Honourable, Doug Ford, Premier
Honourable Amy Fee, M.P.P.
Honourable Belinda Karahalios, M.P.P.
Honourable Catherine Fife, M.P.P.
Honourable Laura Mae Lindo, M.P.P.
Honourable Mike Harris, M.P.P.
Honourable Todd Smith, Minister of Children, Community & Social Services
Honourable Steve Clark, Minister of Municipal Affairs and Housing
Monika Turner, Association of Municipalities of Ontario
Kris Fletcher, Regional Clerk, Region of Waterloo
Bill Karsten, Federation of Canadian Municipalities
Ashley Sage, Clerk, Township of North Dumfries
Danielle Manton, City Clerk, City of Cambridge
Dawn Mittelholtz, Director of Information and Legislative Services / Municipal Clerk, Township of Wilmot
Grace Kosch, Clerk, Township of Wellesley
Olga Smith, City Clerk, City of Waterloo
Val Hummel, Director of Corporate Services/Clerk, Township of Woolwich
All Ontario Municipalities

Info List #06-20
Item # 16

The Corporation of the Town of Grimsby
Administration
Office of the Town Clerk
160 Livingston Avenue, P.O. Box 159, Grimsby, ON L3M 4G3
Phone: 905-945-9634 Ext. 2015 | **Fax:** 905-945-5010
Email: skim@grimsby.ca

May 6, 2020

SENT VIA EMAIL

The Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable William Francis Morneau
Minister of Finance
90 Elgin Street
Ottawa, ON K1A 0G5

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Prime Minister Trudeau, Minister of Finance Morneau and Primer Ford:

Re: Support for Commercial Rent Assistance Program

At its meeting of May 4, 2020, the Town of Grimsby Council passed the following resolution:

> *Moved by Councillor Ritchie; Seconded by Councillor Vaine;*
> *Whereas these are unprecedented times that have not been seen in generations; and,*
> *Whereas on April 16, 2020 the Canadian Federal Government announced a new program called the Canada Emergency Commercial Rent Assistance; and,*
> *Whereas this program is to be developed in unison with the Provincial and Territorial counterparts; and,*

The Corporation of the Town of Grimsby
Administration
Office of the Town Clerk
160 Livingston Avenue, P.O. Box 159, Grimsby, ON L3M 4G3
Phone: 905-945-9634 Ext. 2015 | **Fax:** 905-945-5010
Email: skim@grimsby.ca

Whereas this program is to provide relief to small business (in Grimsby and throughout Canada) with their rent for the months of April, May, and June; and,
Whereas many Provincial programs have been announced to date but have generally aimed at the residential, rather then the commercial, rent markets; and,
Whereas many small businesses in the Town of Grimsby have been affected financially due to COVID-19, thus making rent payments difficult;
Therefore be it resolved that the Town of Grimsby endorse this program whole heartedly, and request the Federal Government of Canada to work with its Provincial and Territorial Partners to expedite this program and offer this program as soon as possible; and,
Be it further resolved that the Town of Grimsby ask the Federal Government, and Provincial and Territorial Partners look at the possibility of extending this program if the impacts of COVID-19 continue past the month of June; and,
Be it further resolved that the Town of Grimsby ask the Federal Government and its Provincial, and Territorial Partners to make this program 100 percent forgiving to the small businesses effected; and,
Be it further resolved that this motion be distributed to the Right Honourable Prime Minister of Canada, the Honourable Minister of Finance, the Honourable Premier of Ontario, and all municipalities in Ontario

Regards,

Sarah Kim
Town Clerk

SK/dk

Cc: Ontario Municipalities

The Corporation of the Town of Grimsby
Administration
Office of the Town Clerk
160 Livingston Avenue, P.O. Box 159, Grimsby, ON L3M 4G3
Phone: 905-945-9634 Ext. 2015 | **Fax:** 905-945-5010
Email: skim@grimsby.ca

Info List #06-20
Item # 17

Office of the Mayor
Town of Oakville
1225 Trafalgar Road
Oakville, Ontario L6H 0H3
Tel: 905-338-4173
Fax: 905-815-2001
mayor@oakville.ca

Hon. Doug Downey, Attorney General
Ministry of the Attorney General
11th Floor McMurtry-Scott Building, 720 Bay Street
Toronto, ON M7A 2S9

May 29, 2020

Minister Downey,

I am writing to you on behalf of Oakville's Economic Task Force and the foodservice industry in Oakville to request urgent action to ensure the safe re-introduction of patio service for restaurants in Ontario. The Alcohol and Gaming Commission (AGCO) is currently not reviewing patio applications and this may result in catastrophic delays and bottlenecks that may end in restaurants missing the entire patio season when the Province lifts its provincial restrictions.

I agree that public health should be at the forefront of any reopening decision, however the Province and the AGCO should prepare now for the anticipated demand for patio applications by updating its policies and processes.

The Provincial government and the AGCO can help the foodservice industry by:

- Immediately commence its review of patio applications from restaurants in anticipation of the provincial order being lifted to ensure restaurants can safely maximize their patio season
- Waive the provincial fee of $815 associated with the application for *Changes and/or Additions to Existing Licensed Areas*
- Streamline the application system to expedite notifications, reviews and approvals to minimize the weeks or month-long processing period for restaurant owners

In order to be in a ready stance for when Provincial restrictions on restaurants are lifted, Oakville Town Council passed a motion that will enable the provision of temporary commercial services outdoors, including patios or pop-up facilities associated with existing restaurants. The motion also waived the municipal portion of patio and bistro application fees for 2020. In addition, Town staff is streamlining our internal approval processes.

Time is one resource that restaurant owners, who have been hard-hit financially, do not have. I am available to further discuss this matter at your earliest convenience.

Sincerely,

Mayor Rob Burton

Commercial Recovery Initiative

Moved by Councillor Haslett-Theall Seconded by Councillor Chisholm

Whereas the economy of Oakville has been drastically impacted by the COVID-19 pandemic with provincially mandated business restrictions and closures, resulting in limited operations, employee lay offs, and financial hardships.

And whereas commercial areas in Oakville form a key component necessary to ensure that Oakville is a complete, livable community.

And whereas in response to the COVID-19 pandemic, the Mayor formed an Economic Task Force, comprising representatives from the Oakville Chamber of Commerce, BIAs, Visit Oakville, and Economic Development, to provide immediate short-term relief measures to the business community, as well as explore options to support Oakville's long-term economic recovery.

And whereas the Province has entered into Phase One of reopening under the COVID-19 state of emergency and communities are preparing for the restoration of services.

And whereas public health officials advise that two metre distancing is a critical tool to slow the spread of COVID-19.

And whereas the reopening of commercial businesses will require interim adjustments to methods of service delivery to maintain physical distancing requirements related to COVID-19 and meet the needs of the community.

And whereas the Economic Task Force has collaborated to develop the *Commercial Recovery Initiative* to support the town-wide reopening of commercial businesses in a practical manner that supports the safety of the community, employees and members of the public.

NOW THEREFORE BE IT RESOLVED

1. That staff, in cooperation with members of the Economic Task Force, be authorized to implement the *Commercial Recovery Initiative*, designed to re-invigorate economic activity within the Town while simultaneously protecting public health and safety, which includes the following:

    - Making town lands in and adjacent to commercial areas available at nominal cost to enable the provision of temporary commercial services outdoors, including patios or pop-up facilities associated with existing restaurants and retail businesses, or outdoor sale or display of merchandise meeting the objectives of the program, subject to permitting requirements;

- Incorporating physical distancing measures in commercial areas to address safety such as dedicated queueing or pedestrian areas;

- Providing assistance through the Economic Task force to the BIA's, Chamber of Commerce and Visit Oakville with the development and implementation of a coordinated marketing campaign that encourages residents and visitors to support local businesses;

- Expedited processing of permits which assist existing businesses in adjusting to the delivery of their services through alternate means;

- Temporary exemptions from providing required parking under section 40 of the *Planning Act* granted at nominal value to accommodate outdoor patios, or outdoor display areas on private property;

- Any use of town land or other permits being subject to compliance with physical distancing or other requirements applicable as a result of the COVID-19 emergency, insurance and indemnities, and any other restrictions necessary to protect public safety, meet accessibility requirements and avoid undue interference with the use of public lands by the general public or impacts on adjacent residents.

2. That the application fees for requisite approvals associated with the Commercial Recovery Initiative, be waived for 2020.

3. That authority to implement the *Commercial Recovery Initiative* is delegated jointly to the Commissioner of Community Development and the Director of Economic Development.

CARRIED UNANIMOUSLY
on a recorded vote,
Council voting as follows:

Recorded Vote

Yeas	**Nays**
Councillor Sandhu	
Councillor Parmar	
Councillor Lishchyna	
Councillor Adams	
Councillor Grant	
Councillor Knoll	
Mayor Burton	

NOTICE TO READERS: Register now to support your local journalism!

'Many are already facing closure': Oakville restaurants and small businesses can use town lands as outdoor space

Initiative would not take effect until province lifts restrictions

NEWS 12:00 PM by David Lea Oakville Beaver

A busy downtown Oakville in 2016. - Graham Paine/Torstar

When provincial restrictions lift, many restaurants in Oakville will have an opportunity to open more patio space to accommodate customers while still respecting social distancing rules.

Oakville council voted unanimously on Monday, May 25 to pass a Commercial Recovery Initiative that will allow businesses, like restaurants, to temporarily use town lands in and adjacent to commercial areas at normal cost.

Existing restaurants and retail businesses can use this town land to offer outdoor commercial services, including expanded patio service or pop-up facilities.

According to the motion, the space can also be used for an outdoor sale or to display merchandise.

The initiative is subject to permit requirements and will come into effect once the relevant provincial orders prohibiting in-restaurant dining and other outdoor activities are lifted.

Ward 1 Coun. Sean O'Meara spoke about the importance of giving restaurants, in particular, this extra space.

"From what we hear in some of the jurisdictions that are opening up is that restaurants are only going to be allowed about a 25 per cent occupancy rate. When you speak with restaurateurs, those numbers don't add up to a successful business. Many are already facing closure," he said.

"They need these types of resources, they need to be able to expand their footprint in order to protect the health and safety of the patrons, of people walking by, and to ensure they can still run a successful business model."

The initiative will incorporate physical distancing measures in these areas to address safety.

"Town council and Oakville's Economic Task Force want to be proactive and identify opportunities to support small businesses and restaurants. Converting available outdoor space to allow customers to shop or dine, while following proper physical distancing, will restore confidence in in-person shopping and dining when the provincial order allows restaurants to restore their full services," said Oakville Mayor Rob Burton.

"In line with recommendations from our local BIAs, the town will also be waiving the municipal portion of patio and bistro application fees. We know restaurants have been among the hardest hit as a result of the emergency order relating to the COVID-19 pandemic and we will continue to do everything we can to support our local restaurants who are an essential part of our community and local economy."

The mayor said he would also be writing the province to request that the Alcohol and Gaming Commission start processing these applications in anticipation of provincial restrictions being lifted.

He said he would also request that they streamline this application process and waive any provincial fees for restaurants and small businesses.

Info List #06-20
Item # 18

FORT ERIE ONTARIO
Our Focus: Your Future

Community Services

Legislative Services

June 9, 2020
File #120203
Sent via email: Tdaniels@brantford.ca

Tanya Daniels, City Clerk
City of Brantford
100 Wellington Square,
P.O. Box 818
Brantford, Ontario
N3T 2M2

Dear Ms. Daniels:

Re: Request Proclamation of March 17 as Essential Workers Day

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of June 8, 2020 received your correspondence dated May 28, 2020 and supported the resolution passed by the Council of the City of Brantford to respectfully request that the Government of Ontario and the Government of Canada formally declare March 17 to be Essential Workers Day to honour all of the essential workers who sacrificed so much during the COVID-19 pandemic and all municipalities across Ontario and Canada be invited to proclaim March 17 to be Essential Workers Day in their respective municipalities.

On behalf of Council, thank you for your correspondence.

Yours very truly,

Carol Schofield

Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk
cschofield@forterie.ca

c.c.
Sent via email
Wayne Gates, MPP-Niagara Falls, Legislative Assembly of Ontario wgates-co@ndp.on.ca
Tony Baldinelli, MP- **Niagara Falls** Tony.Baldinelli@parl.gc.ca
Will Bouma, MPP, Brantford-Brant will.bouma@pc.ola.org
Phil McColeman, MP, Brantford-Brant phil.mccoleman@parl.gc.ca
Association of Municipalities of Ontario amo@amo.on.ca;
Rural Ontario Municipal Association roma@roma.on.ca;
Mayor Cam Guthrie, Chair of LUMCO mayor@guelph.ca
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Ontario Municipalities