

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

MEETING DATE:

TO: Committee of the Whole

FROM: Cindy Hartwick
A/Environmental Coordinator

SUBJECT: Drinking Water Quality Management System Operational Plan
Endorsement (DWQMS)

RECOMMENDATIONS:

THAT the Committee of the Whole recommend Council approve and endorse the Operational Plan for the Municipality of Mississippi Mills' Water Distribution System;

AND FURTHER THAT the Mayor and Acting Clerk be authorized to endorse (sign) the Operational Plan on behalf of Council (System Owner).

BACKGROUND:

As recommended by Justice Dennis O'Connor, in Part 2 of the Walkerton Inquiry, the government of Ontario implemented a licensing program for municipal drinking water systems. For drinking water systems to receive its licence, the owner and operator must have the following in place:

- A Drinking Water Works Permit, a permit to establish or alter a drinking water system
- An accepted Operational Plan endorsed by the System Owner that:
 - must satisfy the requirements of the DWQMS and
 - documentation of an operating authority's Quality Management System (QMS)
- An accredited Operating Authority, a third-party audit of an operating authority's QMS is the basis for accreditation
- A financial plan, and
- A Permit to Take Water

The Operational Plan (OP) was introduced to the Municipality of Mississippi Mills (Municipality) in 2009. The DWQMS emphasizes the importance of a proactive and preventative approach to management strategies that identify and manage risks to public health, establish and documenting management procedures, clearly identifying roles and responsibilities and continual improvement of the management system. Current Council members receive training on the DWQMS, their duty of care and the

Operational Plan as part of their orientation. The training and review of the Operational Plan occurred on January 17, 2019.

DISCUSSION:

It is recommended that the operational plan receive a renewed endorsement each new term of Council. The last Council endorsement was in October 2016. A new endorsement of the Operational Plan is required. A review of the Operational Plan and council's responsibilities was completed in 2019. After the training, all substantive changes to the plan have been communicated to council.

FINANCIAL IMPLICATIONS:

N/A.

SUMMARY:

In accordance with the requirements of the Drinking Water Quality Management Standard, the Municipality's OP requires endorsement by Council (System Owner) to ensure commitment to maintain and continually improve the QMS, to comply with applicable legislation and regulations and to provide safe drinking water to the consumer. It is recommended Council provide endorsement.

Respectfully submitted,



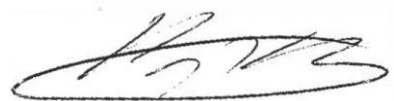
Cindy Hartwick
A/Environmental Coordinator

Reviewed by,



Cory Smith, C. Tech.
A/Director of Roads & Public Works

Approved by,



Ken Kelly
Chief Administrative Officer