

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: October 5, 2021

TO: Committee of the Whole

FROM: Cynthia Moyle, Acting Clerk

SUBJECT: INTERNET / TELEPHONE VOTING CONTRACT - 2022 MUNICIPAL ELECTIONS

RECOMMENDATION:

THAT Committee of the Whole recommends Council authorize the Clerk to execute an agreement with Intelivote Systems Inc. for the provision of internet/telephone voting for the 2022 municipal elections.

BACKGROUND:

In 2010, 2014 and 2018, a joint RFP (Tay Valley, Perth, Montague, and Mississippi Mills) was awarded to Intelivote Systems Inc. for internet/telephone voting services for the municipal elections.

DISCUSSION:

At the County Clerk's meeting on August 17, 2021 all municipalities of Lanark County expressed their intention to sole source Intelivote as their voting services provider for the 2022 municipal elections. If Mississippi Mills also participates there will be a cost savings benefit, as well as the pooling of resources, expertise, and the development of common policies and procedures.

The benefits of Intelivote include:

- significant municipal election experience;
- a user-friendly interface;
- system security to ensure voter anonymity, PIN security and audit capability;
- voters can use either or both voting methods;
- voters are able to continue voting from where they left off if their session is interrupted;
- customized policy and procedure manuals;
- only vendor that offers a candidate module.

This proposal is consistent with the Procurement Policy: s. 4.b.(iii) Single Source Procurement – where there is documented evidence that the extension or reinstatement

of an existing contract would prove most cost effective or beneficial AND s. 4.d. Co-operative or Joint Ventures - the municipality may participate with other government agencies or public authorities in co-operative procurement/acquisition ventures or utilize a 'piggy back clause' within public sector contracts, whenever it is determined to be in the best interest of the municipality to do so.

FINANCIAL IMPLICATIONS:

In 2018, the cost of internet/telephone voting was \$24,879 + HST.

SUMMARY:

It is recommended that Council authorize the Acting Clerk to execute an agreement with Intelivote Systems Inc. for the provision of internet/telephone voting for the 2022 municipal elections. The joint contract, based on the participating municipalities, will realize a cost savings and provide a high-quality voting system for the citizens of Mississippi Mills.

Respectfully submitted,

Reviewed by,



Cynthia Moyle
Acting Clerk



Ken Kelly
Chief Administrative Officer