



**The Municipality of Mississippi Mills
Committee of the Whole Meeting
MINUTES**

**November 16, 2021
E-participation**

Committee Present: Mayor Lowry
Deputy Mayor Minnille
Councillor Dalgity
Councillor Maydan
Councillor Holmes
Councillor Guerard
Councillor Ferguson

Staff Present: Ken Kelly, CAO
Casey Munro, Deputy Clerk
Chad Brown, Fire Chief
Melanie Knight, Senior Planner
Cory Smith, Acting Director of Public Works

A. CALL TO ORDER (immediately following Council)

Councillor Holmes called the meeting to order at 6:36 p.m.

B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

C. APPROVAL OF AGENDA

Resolution No CW276-21

Moved by Mayor Lowry

Seconded by Councillor Ferguson

THAT, the agenda be approved as presented.

CARRIED

D. APPROVAL OF MINUTES

Resolution No CW277-21

Moved by Councillor Maydan

Seconded by Councillor Dalgity

THAT, the minutes dated November 2, 2021 be approved.

CARRIED

E. CONSENT REPORTS

Resolution No CW278-21

Moved by Councillor Maydan

Seconded by Deputy Mayor Minnille

THAT, the following consent reports and committee minutes be received.

CARRIED

E.1 Mississippi River Power Corp

**E.2 Mississippi Mills Fire Department Memorandum re: Muscular
Dystrophy Canada Fundraising Update**

F. STAFF REPORTS

Fire

F.1 Fire Emergency Response Plan

Resolution No CW279-21

Moved by Councillor Ferguson

Seconded by Councillor Dalgity

THAT, Council accept the Emergency Response Plan as information.

AND THAT, the Emergency Response Plan for Mississippi Mills be amended to include the changes as outlined in this report.

AND THAT, the Fire Chief be directed to prepare a Report that outlines Annual Compliance

AND THAT, the Clerk be directed to prepare a Bylaw for the adoption of this plan

CARRIED

Building and Planning

F.2 Request for Concurrence Telecommunications Tower C8669 - Telecommunications Review Protocol

Resolution No CW280-21

Moved by Councillor Maydan

Seconded by Councillor Guerard

THAT, the Request for Concurrence Telecommunications Tower C8669-Telecommunications Review protocol be referred back to staff for further consultation with the applicant.

CARRIED

F.3 Request for Concurrence Telecommunications Tower C8723 - Telecommunications Review Protocol

Resolution No CW281-21

Moved by Councillor Maydan

Seconded by Councillor Ferguson

THAT, the Request for Concurrence Telecommunications Tower C8723-Telecommunications Review protocol be referred back to staff for further consultation with the applicant.

CARRIED

F.4 Mill Run Phase 6 Subdivision Agreement Nov 8

Resolution No CW282-21

Moved by Councillor Maydan

Seconded by Councillor Dalgity

THAT, the Committee of the Whole is satisfied that the draft conditions regarding the Plan of Subdivision have been fulfilled, subject to a final review by the Acting Director of Public Works, and recommend that

Council authorize the Mayor and Clerk to enter into a Subdivision Agreement for the Mill Run Subdivision Phase 6.

CARRIED

Roads and Public Works

F.5 Sidewalk Winter Maintenance Review 2021

Resolution No CW283-21

Moved by Councillor Maydan

Seconded by Councillor Dalgity

THAT, Council amend by-law 18-84 to re-classify sidewalks within the Municipality.

AND THAT, Council accept this report as information and implement the proposed changes to the 2021/2022 Sidewalk Winter Maintenance.

CARRIED

Finance and Administration

F.6 Ontario Land Tribunal Dismissal of Maynard Appeal of 430 Ottawa St Rezoning

Resolution No CW284-21

Moved by Councillor Ferguson

Seconded by Councillor Dalgity

THAT, Committee of the Whole recommend to Council to accept this report as information.

CARRIED

F.7 Long Term Debt to Finance Water Reservoir

Resolution No CW285-21

Moved by Councillor Maydan

Seconded by Councillor Dalgity

THAT, the CAO/Deputy Treasurer be authorized to obtain long term financing in an amount not to exceed \$2,417,250 from TD Bank at a fixed

rate of 2.85% for no more than 20 years with repayment from revenue derived from water fees charged to users of the system;

AND THAT, any two of the Mayor and Acting Clerk or CAO be authorized to execute the agreement with the preferred financing institution.

CARRIED

G. NOTICE OF MOTION

G.1 Council Renumeration - Deputy Mayor Minnille

Resolution No CW289-21

Moved by Deputy Mayor Minnille

Seconded by Mayor Lowry

THAT, Mississippi Mills Council directs the clerk's department to review the current council remuneration policy;

AND THAT, staff update the per Diem rates to include provisions for special meetings and day meetings;

AND THAT, staff bring back the updated policy for Council's consideration.

CARRIED

G.2 Pedestrian Crossover OVRT - Mayor Lowry

Resolution No CW290-21

Moved by Mayor Lowry

Seconded by Deputy Mayor Minnille

WHEREAS the Ottawa Valley Recreation Trail (OVRT) is used by many residents and tourists;

AND WHEREAS the OVRT crosses Main Street in Almonte, a busy municipally owned thoroughfare;

AND WHEREAS Lanark County has installed a pedestrian crossover to enhance safety at the Bridge Street (County 16A) crossing of the OVRT;

AND WHEREAS pedestrian crossovers increase safety for all users of the road and trail;

THEREFOR BE IT RESOLVED THAT staff bring forward options for a pedestrian crossover at Main Street and the OVRT during Budget 2022 deliberations.

CARRIED

G.3 Recruitment Policy - Mayor Lowry

Resolution No CW290-21

Moved by Mayor Lowry

Seconded by Councillor Maydan

WHEREAS the Recruitment, Selection and Hiring Policy was created in 2013;

AND WHEREAS the policy has not been reviewed and updated since that time;

AND WHEREAS the policy requires Council approval before staff can advertise for staff positions;

AND WHEREAS this does not represent effective or strategic use of Council's time;

THEREFOR BE IT RESOLVED THAT Committee of the Whole direct staff to review and update the Recruitment, Selection and Hiring Policy to ensure it is up-to-date and reflects an efficient use of both Council and staff time.

CARRIED

H. INFORMATION ITEMS

H.1 Mayor's Report

No Report

H.2 County Councillor's Report

Deputy Mayor Minnille had the following updates from Lanark COunty;

- Warden Lowry declared November 22nd National Housing Day in Lanark County

- Lanark County Council authorized a by-law amendment that changes the speed limits in a number of sections along County Road 19 (Bennett Lake Road).
- Indigenous representation on Climate Action Committee
- Community Climate Action Plan
- There will be a 1/2 day Budget meeting on November 17th and "Financial Friday" will be November 19th.

H.2.a November 10 2021 Lanark County Media Release

H.3 Mississippi Valley Conservation Authority Report

Councillor Holmes reported the following;

- The draft budget outlines the proposed levy, if approved will result in an increase of \$8,177 for Mississippi Mills.
- The museum has been disqualified from funding and the committee is currently looking for alternate funding options.

H.3.a September 15 Board of Directors Meeting Minutes

H.3.b October 7 2021 Board of Directors Special Meeting Minutes

H.3.c October 2021 Board Summary Report

H.4 Library Board Report

Councillor Maydan had the following report;

- 429 new users since January 2021, 247 from Almonte, 58 Ramsay, 41 from Pakenham, and other 80 outside Mississippi Mills
- A new arrangement with North Lanark Museum to host a pickup/drop off kiosk during operating hours.
- 4 requests for reimbursements from Ramsay residents since October

H.5 Information List #20-21

Resolution No CW291-21

Moved by Deputy Mayor Minnille

Seconded by Councillor Dalgity

THAT, the information list #20-21 be received for information.

CARRIED

H.5.a Enbridge Gas Federal Carbon Pricing Program Application

H.5.b October 15 2021_Ministry of Municipal Affairs and Housing
Enhanced COVID-19 Vaccine Certificate with QR Code and Verify
Ontario App Available for Download

H.6 Meeting Calendar

Staff confirmed that the budget meeting scheduled for November 23, 2021, has been cancelled and will be rescheduled.

H.6.a November 2021

H.6.b December 2021

I. OTHER/NEW BUSINESS

J. PENDING LIST

Members reviewed the pending list.

K. ADJOURNMENT

Resolution No CW292-21

Moved by Mayor Lowry

Seconded by Councillor Ferguson

THAT, the meeting be adjourned at 7:53 p.m.

CARRIED

Casey Munro, Deputy Clerk