

MISSISSIPPI MILLS PUBLIC LIBRARY
BOARD
MINUTES
Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on October 8, 2021 at 10:30 a.m. online through Zoom.

1. CALL TO ORDER

The meeting was called to order at 10:44 a.m.

2. ATTENDANCE:

PRESENT:

Cathy Peacock, Chair
Councillor Jan Maydan
Micheline Boucher
Warren Thorngate
Marie Traversy
Jeff Fraser
Christine Row, staff

ABSENT:

Barbara Button
Leanne Czerwinski, Vice Chair

3. APPROVAL OF AGENDA

Resolution No. 46-21

Moved by M. Traversy

Seconded by W. Thorngate

THAT the MMPLB approves the agenda with the addition of a Closed meeting and the Mississippi Mills Public Library COVID-19 Vaccination Policy under New Business.

CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST

[None]

5. DELEGATIONS/PRESENTATIONS

6. CONSENT ITEM

- a) Approval of minutes September 10, 2021
 - b) Correspondence - EKF's matching funds for the Indigenous library project (SchoolBOX North), September 30, 2021 letter and response to Mr. and Mrs. Read
 - c) Reports- CEO report, Staff Step Increases
 - d) Incidents
- [None]

Resolution No. 47-21

Moved by W. Thorngate

Seconded by J. Maydan

THAT the MMPLB accepts the consent items and approves the September 10, 2021 minutes as amended.

CARRIED

7. FOR DISCUSSION/DECISION

a) Closed meeting
Resolution No. 48-21
Moved by C. Peacock
Seconded by M. Traversy

THAT the MMPLB enter into an in camera session at 10:50 a.m. to address a topic pertaining to personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

Resolution No. 49-21
Moved by J. Fraser
Seconded by W. Thorngate

THAT the MMPLB meeting moves out of in camera at 11:11 a.m.

CARRIED

MMPLB provided staff direction.

b) Policy review- Staff Selection, Assignment and Accommodation (HR-01) and Accessibility in the Library (OP-01)

Resolution No. 50-21
Moved by M. Boucher
Seconded by J. Maydan

THAT the MMPLB approves Staff Selection, Assignment and Accommodation (HR-01) and Accessibility in the Library (OP-01) as presented.

CARRIED

c) 2022 Hours report

Resolution No. 51-21
Moved by J. Fraser
Seconded by W. Thorngate

THAT the MMPLB accepts the 2022 Hours as proposed by the CEO effective January 1, 2022

CARRIED

d) Financial review- August 31, 2021 Financial Statement

Resolution No. 52-21
Moved by J. Fraser
Seconded by W. Thorngate

THAT the MMPLB approves the August 31, 2021 Financial Statement as presented.

CARRIED

8. OTHER/NEW BUSINESS

a) Cost Sharing update –There will be no reimbursements beyond the approved \$30 per person and \$55

per household to cover the Carleton Place non-resident fees as these rates are fair and reasonable.

b) Friends of the Library update-The online auction is going well and the 2022 calendars should be ready by November.

c) Communication Committee/ Communication to Municipality& Council update- C. Peacock sent the Mayor and Council her reply to Mr. and Mrs. Read's letter.

d) Board training- The Board evaluation will be completed at the November meeting.

e) Mississippi Mills Public Library COVID-19 Vaccination Policy

Resolution No. 53-21

Moved by J. Maydan

Seconded by M. Traversy

THAT the MMPLB approves the Mississippi Mills Public Library COVID-19 Vaccination Policy as an appendix to the Staff Selection, Assignment and Accommodation (HR-01).

CARRIED

9. **NEXT MEETING**

Friday, November 12, 2021 at 10:30 a.m. via Zoom

10. **ADJOURNMENT**

Resolution No. 54-21

Moved by J. Fraser

Seconded by W. Thorngate

THAT the meeting be adjourned at 12:25 p.m.

CARRIED