

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: December 7, 2021
TO: Committee of the Whole
FROM: Chad Brown
SUBJECT: Emergency Management Bylaw

RECOMMENDATION:

THAT, the Committee of the Whole recommend Council approve Municipality of Mississippi Mills Emergency Response Plan;

AND THAT, the Bylaw be approved at the next scheduled Council Meeting.

BACKGROUND:

Legislation requires municipalities to develop and maintain an Emergency Management Program. The Emergency Management and Civil Protection Act (EMCPA) and Ontario Regulation 380/04 requires Ontario municipalities to maintain an Emergency Management Program.

The Loomex Group has guided the Municipal Emergency Control Group and Program Committee members through the review and preparation of the key elements of the Emergency Management Program and updated the Emergency Response Plan, Hazard Identification and Risk Assessment (HIRA), and the Critical Infrastructure components of the Emergency Management Program for the community.

On November 30, 2021, the Control Group members engaged in a training exercise to test the Emergency Response Plan. The Loomex group developed the training and exercise components and met the requirements for the Annual Compliance by Emergency Management Ontario (EMO). The Control Group also completed the necessary training and compliance documentation during the event.

The Municipality of Mississippi Mills must pass a Bylaw for the Emergency Management Program. The Bylaw authorizes the implementation of the Emergency Response Plan to protect the health, safety, property, and general welfare for those in the municipality. The attached Bylaw incorporates the updated Incident Management System (IMS) function-based Emergency Plan and ensures the Emergency Control Group reflects key municipal resources.

DISCUSSION:

Bylaw 20-121 affirmed the Emergency Management Program changes that included the composition of the Emergency Control Group and Program Committee. The Emergency Response Plan and Program are now IMS function-based plans where staff assume more specific roles and responsibilities. Changes to the Program and Emergency Response Plan requires a new Bylaw to adopt the updates and changes. Repealing Bylaw 20-121 will ensure the new Program and Plan can be implemented.

The attached Bylaw provides for the change to the Emergency Management Program and Emergency Response Plan. The Program, attached as Schedule A to the Bylaw, details the membership of the Emergency Control Group and Program Committee. The Emergency Response Plan has been included with the Bylaw as Schedule B.

OPTIONS:

Failure to pass the Bylaw may result in non-compliance with legislation.

FINANCIAL IMPLICATIONS:

There are no financial implications with the approval of this Bylaw.

SUMMARY:

The attached Bylaw and Program Compliance steps meet the requirements specified in regulation and ensures the continued delivery of services in the event of an emergency. I thank the Steering Committee for their input and support with the Emergency Management section in the Community Safety and Emergency Plan.

Respectfully submitted by,



Chad Brown
Fire Chief

Reviewed by:

Ken Kelly
CAO

ATTACHMENTS:

1. Bylaw 21-101
2. Schedule A - Emergency Management Program
3. Schedule B - Emergency Response Plan Bylaw