



The Corporation of the Municipality of Mississippi Mills

Accessibility Advisory Committee Meeting

MINUTES

September 22, 2021

3:00 p.m.

E-participation

Committee Present: Councillor Guerard
Araina Clark
Betty Preston
Jim Lowry
Kristen Ray
Myrna Blair

Committee Absent: Claire Marson

Staff Present: Casey Munro, Deputy Clerk
Jennifer Russell, Administration

A. CALL TO ORDER

The Chair, Betty Preston, called the meeting to order at 3:00 p.m

B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None

C. APPROVAL OF AGENDA

Moved by Araina Clark

Seconded by Myrna Blair

THAT the agenda be approved as presented.

CARRIED

D. APPROVAL OF MINUTES

Moved by Kristen Ray

Seconded by Jim Lowry

THAT the minutes dated May 19, 2021 be approved.

CARRIED

Moved by Araina Clark

Seconded by Myrna Blair

THAT Kristen Ray Chair the remainder of the meeting.

CARRIED

E. BUSINESS ARISING OUT OF MINUTES

None

F. DELEGATIONS AND PRESENTATIONS

None

G. REPORTS

G.1 Accessibility Compliance Audit and Changes to Policies and Procedures

Jennifer Russell provided an overview of the compliance audit and the report to Council.

Committee members discussed the following items:

- COVID protocols are not included in these policies and procedures
- Too much repetition in the policies or procedures
- Policies and procedures need to be updated and streamlined

Moved by Councillor Guerard

Seconded by Jim Lowry

THAT the report be received for information;

AND THAT item G.1. Accessibility Compliance Audit and Changes to Policies and Procedures, be deferred to the next Accessibility Advisory Committee meeting for further review.

CARRIED

H. INFORMATION AND CORRESPONDENCE

H.1 Resignation of Committee Member - Paul Crozier

Accessibility Advisory Committee member Paul Crozier submitted his resignation by email on May 20, 2021. The Committee will not be filling his vacant position at this time.

H.2 New Staff Resource - Casey Munro, Deputy Clerk

The Committee welcomed Casey Munro, Deputy Clerk, as the new Accessibility Advisory Committee staff resource.

I. ROUND TABLE

Araina Clark - Millrun Park's progress is well underway and looking beautiful.

Councillor Guerard - Federal voting process had accessibility issues with forcing electors to use stairs. Future voting stations should be on one level to avoid these issues.

J. OTHER / NEW BUSINESS

None

K. MEETING ANNOUNCEMENTS

The next Accessibility Advisory Committee meeting will be October 20, 2021 at 3:00 p.m.

L. ADJOURNMENT

Moved by Betty Preston

Seconded by Jim Lowry

THAT the meeting be adjourned at 3:38 p.m.

CARRIED

Jennifer Russell, Recording
Secretary