

# THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

## STAFF REPORT

**DATE:** February 15, 2022  
**TO:** Committee of the Whole  
**FROM:** Ken T. Kelly, Chief Administrative Officer  
**SUBJECT:** Amendments to Draft 2022 Budget

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### RECOMMENDATION:

**THAT** Committee of the Whole recommend to Council to direct staff to include the following items in the amended Draft Capital and Operating Budget for 2022:

- |   |              |
|---|--------------|
| 1. Long Term Premiums                             | \$112,000.00 |
| 2. Survey Work OVRT                               | \$7,500.00   |
| 3. Delay New Staffing until May 1, 2022 (Savings) | \$142,434.41 |

**AND THAT** Committee of the Whole recommend to Council to direct staff to include the following additional amendments:

- |  |             |
|--|-------------|
| 4. Council Honorariums - maintain budget from 2021 of \$3500 | \$8,500.00  |
| 5. CEMETERY HIGHWAY 29 -Legion to fundraise                  | \$12,500.00 |

**AND THAT** Committee of the Whole recommend to Council to adopt the Capital and Operating Budget for 2022 as amended.

### BACKGROUND:

The draft budget for 2022 was presented to Council on December 2, 2021 along with the budget assumptions used to create the budget. Since that meeting Council has met three additional times to make changes to the budget as depicted in the table attached to this report.

The changes made at the Feb 1, 2022 Special Committee of the Whole meeting include:

- |   |              |
|---|--------------|
| • Traffic Calming   | \$30,000.00  |
| • Main St Pedestrian Crossover  | \$28,000.00  |
| • Asphalt Repair Equipment (Hot box)  | \$60,000.00  |
| • Concession 10 Pulverize   | \$170,000.00 |
| • Rae Road between Country St and County Rd 29                              | \$100,250.00 |
| • CP Fee Reimbursement to residents, Additional snow clearing, LTD Premiums | \$18,185.00  |

Committee of the Whole also adopted the following resolution:

**Resolution No CW033-22**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Ferguson

**THAT** Committee of the Whole direct staff to bring forward options to offset the unfunded budget options:

- LTD Premiums \$112,000.00
- Additional Road Work \$7,143.00
- Library \$18,185.00
- Survey Work OVRT \$7,500.00

Council made a decision to cover 50% of the Long-Term Disability premiums for full time staff at a cost of \$112,000 at the regular Committee of the Whole meeting held on February 1, 2022.

The current budget shortfall with the changes in this section of this report that have been voted upon or requested is projected to be \$19,245.79 unless spending is reduced, or additional revenue is generated.

**DISCUSSION:**

Some additional items for Committee of the Whole to consider in order to address the \$19,245.79 shortfall and balance the budget are identified below:

	<u>Reduction</u>
Council Honorariums - maintain budget from 2021 of \$3500	\$8,500.00
CEMETERY HIGHWAY 29 -Legion to fundraise	\$12,500.00
GEMMILL PARK BASKETBALL COURT PAINTING	\$18,000.00
MUNICIPAL DOG PARK (Volunteers raise min \$10,000)	\$10,000.00
GAZEBO - KIRKLAND PARK	\$30,000.00

Committee of the Whole should identify which reductions it wishes to make to the draft budget as amended in order to balance the budget. If there are additional reductions or allocations that Committee of the Whole wishes to make to the budget these need to be discussed and voted upon in order to rise to Council for adoption.

**FINANCIAL IMPLICATIONS:**

The financial implications of this report are itemized above.

**SUMMARY:**

Staff are seeking Committee of the Whole's direction on the amendments to the draft 2022 Budget and a recommendation to Council for adoption. If Committee of the Whole does not recommend the budget to Council then some items will require pre-budget approval so that arrangements can be made for procurement.

Respectfully submitted by,

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Ken T. Kelly,  
Chief Administrative Officer

**Attachments:**

1. Budget changes to date Feb 15, 2022
2. Draft 2022 Budget Capital and Operating Feb 15, 2022