

**MISSISSIPPI MILLS PUBLIC LIBRARY**  
**BOARD**  
**MINUTES**  
Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on April 8, 2022 at 10:30 a.m. online through Zoom.

1. **CALL TO ORDER**

The meeting was called to order at 10:36 a.m.

2. **ATTENDANCE:**

**PRESENT:**

Cathy Peacock, Chair  
Barbara Button  
Micheline Boucher  
Jeff Fraser  
Councillor Jan Maydan  
Warren Thorngate  
Marie Traversy  
Christine Row, staff

**ABSENT:**

Leanne Czerwinski, Vice Chair

3. **APPROVAL OF AGENDA**

**Resolution No. 16-22**

**Moved by** B. Button

**Seconded by** J. Maydan

**THAT** the MMPLB approves the agenda as presented.

**CARRIED**

4. **DISCLOSURE OF PECUNIARY INTEREST**

[None]

5. **DELEGATIONS/PRESENTATIONS**

[None]

6. **CONSENT ITEM**

a) Approval of minutes from March 11, 2022

b) Correspondence

[None]

c) Reports- CEO report

d) Incidents

[None]

e) Financial Statement

[None]

**Resolution No. 17-22**

**Moved by** W. Thorngate  
**Seconded by** M. Boucher

**THAT** the MMPLB accepts the consent items and approves the March 11, 2022 minutes as presented with additions to the CEO report including Connecting Public Libraries funding, Young Canada Works grant and support from the Elizabeth Kelly Foundation for the summer literacy tutoring program.

**CARRIED**

**7. FOR DISCUSSION/DECISION**

a) Closed meeting  
[None]

b) Policy Review - Policy Development (GOV-04), The Library and Political Elections (OP-20), Programming (OP-21), Procurement and Purchasing (OP-22)

**Resolution No. 18-22**  
**Moved by** B. Button  
**Seconded by** W. Thorngate

**THAT** the MMPLB approves Policy Development (GOV-04), The Library and Political Elections (OP-20), Programming (OP-21), Procurement and Purchasing (OP-22) as amended.

**Resolution No. 18-22**  
**Moved by** B. Button  
**Seconded by** W. Thorngate

**THAT** the MMPLB approves rescinding the Capital Asset Management: De-Accession (OP-18) policy.

**CARRIED**

c) Donation- de Salaberry  
Christine will send an email to the family providing naming options.

d) COVID-19  
Christine will update the Mississippi Mills Public Library COVID-19 safety Plan to reflect provincial regulations. The MMPLB will adjust the MMPL Vaccination Policy to reflect municipal guidelines once a decision is approved by Council.

8. OTHER/NEW BUSINESS

a) Friends of the Library update-

b) Communication Committee update  
[None]

d) Board training- Board reviewed the Board Member Position Description, Current Skills Assessment of Board Members of MMPL and Year 4 – 2022 Legacy and Transition Work Plan. Board members will complete the Assessment form and submit to B. Button. The Work Plan will be included in all future agendas.

9. NEXT MEETING

Friday, May 13, 2022 at 10:30 am

10. ADJOURNMENT

**Resolution No. 19-22**

**Moved by** J. Fraser

**Seconded by** W. Thorngate

**THAT** the meeting be adjourned at 11:43 p.m.

**CARRIED**