



**The Corporation of the Municipality of Mississippi Mills**  
**Special Committee of the Whole Meeting**  
**Minutes**

**16-20**  
**September 29, 2020**  
**6:00 p.m.**  
**Council Chambers, Municipal Office**  
**3131 Old Perth Road**

Committee Present: Mayor Lowry  
Deputy Mayor Minnille  
Councillor Dalgity  
Councillor Maydan  
Councillor Holmes  
Councillor Guerard  
Councillor Ferguson

Staff Present: Ken Kelly, CAO  
Jennifer Russell, Deputy Clerk  
Rhonda Whitmarsh, Treasurer

---

**A. CALL TO ORDER**

Councillor Dalgity called the meeting to order at 6:10 p.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None

**C. APPROVAL OF AGENDA**

**Motion No CW138-20**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Maydan

**THAT** the agenda be approved as presented.

**CARRIED**

**D. SPECIAL REPORTS**

**D.1 Interim Report #8 on Financial Implications of COVID-19**

The Treasurer gave a summary of the current financial situation due to the impacts of COVID-19.

**Motion No CW139-20**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Guerard

**THAT** Committee of the Whole accept the Treasurer's interim report on the financial implications of Covid 19 dated September 29, 2020 as information.

**CARRIED**

**D.2 Draft 2021 Budget**

The Treasurer presented the draft 2021 budget and provided an overview of the current draft budget including:

- Current shortfall amount of \$3,671,068
- Significant costs capital projects
- Staffing changes
- Service Delivery Review items could affect budget
- COVID 19 costs including cleaning, PPE, and signage
- Cost sharing agreement decision
- Revenues lower than estimated and lower than historical trends
- Grant funding
- Taxation - assessment values to remain the same from 2020 to 2021, tax revenue increase of 3%, average tax rate compared to local municipalities
- Long term debt repayment
- Reserves

- Water and Sewer - proposed rate increase of 3%

Items arising from discussion:

- Almonte downtown renewal grants
- Renegotiate Long Term Debt rates
- Water and Sewer debt paid only by water and sewer consumers

**Motion No CW140-20**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Guerard

**THAT** the 2021 Draft Budget be received for information.

**CARRIED**

**D.3 2021 Draft Fees and Charges**

The Treasurer reviewed the draft 2021 Fees and Charges Schedule. She noted that the Fees and Charges By-law must be passed before year-end in order to take effect January 1, 2021.

ACTION: Chief Building Official to bring forward information explaining the increases to building fees in the proposed 2021 Fees and Charges By-law.

**Motion No CW141-20**

**Moved by** Mayor Lowry

**Seconded by** Councillor Holmes

**THAT** the Committee of the Whole receive the 2021 Draft Fees and Charges report for information.

**CARRIED**

**E. ADJOURNMENT**

**Motion No CW142-20**

**Moved by** Mayor Lowry

**Seconded by** Councillor Ferguson

**THAT** the meeting be adjourned at 7:00 p.m.

**CARRIED**

---

Jennifer Russell, DEPUTY CLERK,  
Recording Secretary