



**The Corporation of the Municipality of Mississippi Mills**

**Accessibility Advisory Committee Meeting**

**MINUTES**

**May 18, 2022**

**3:00 p.m.**

**Pakenham Arena**

Committee Present: Councillor Guerard  
Betty Preston  
Claire Marson  
Kristen Ray  
Myrna Blair

Committee Absent: Araina Clark  
Jim Lowry

Staff Present: Casey Munro, Deputy Clerk

---

**A. CALL TO ORDER**

After a walkaround tour of the Pakenham Washrooms Chair B. Preston called the meeting to order at 3:46pm.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**C. APPROVAL OF AGENDA**

**Moved by** Councillor Guerard

**Seconded by** Claire Marson

**THAT** the agenda be approved as presented.

**CARRIED**

**D. APPROVAL OF MINUTES**

**Moved by** Claire Marson

**Seconded by** Kristen Ray

**THAT** the minutes dated April 19th 2022 be approved.

**CARRIED**

**E. DELEGATIONS AND PRESENTATIONS**

**E.1 Walkaround Pakenham Washrooms by the baseball diamond**

Recreation Manager C. Murphy provided the group with walkaround tour of the washrooms at the Pakenham baseball diamond/beach area.

The group discussed ways of retrofitting the washroom to make them accessible. ie. Moving a wall, creating an entrance way with a ramp, moving a stall to make one large washroom and two smaller washrooms.

The group wanted to further research and discuss the requirements under the AODA for retrofitting existing facilities and have it as a discussion item on the June agenda.

One idea brought forward was to bring in an accessible portable washroom and have it available for the same term that the current washrooms are available. (i.e when the water is turned on.)

**F. REPORTS**

None.

**G. BUSINESS ARISING OUT OF MINUTES**

Veteran Memorial Walkway

Councillor Guerard advised the group that the walkway in Veterans Memorial Park has been completed. They still need to add the flowers and such but the space has been completed if anyone wanted to go have a look.

**H. ROUND TABLE**

**H.1 Ad Campaign for Accessibility Week (May 29 - June 4)**

K. Ray previously circulated the draft communication for comment. This will be provided to the local newspapers during Accessibility week. The group provided suggestions and K. Ray will provide everyone with the final draft after it has been completed.

Staff Direction: Provide K. Ray with the hands logo

We will also be putting up Accessibility week mentions on the Digital Sign at the Almonte Arena, the sign located in Pakenham as well on Social Media.

## **H.2 Age Friendly Walking Trail**

A report was brought to the May 17th Committee of the Whole meeting at the Municipality asking for approval of a concept of an age-friendly trail in Mississippi Mills. This is a collaborative effort brought forward by a group of community partners (Carebridge, All my Relations, and St. Paul's Anglican Church) to create a path through Kirkland Park with 4-5 stations that could be used along the way. Some of these stations could be a group of benches for reflection while others could include low-impact equipment.

The committee thought it was a great concept and is still available for comment it requested.

## **H.3 Additional Signage to available washrooms downtown while under construction**

Councillor Guerard commented on the need for increased signage for the locations of the washrooms located downtown, especially during construction.

## **I. INFORMATION AND CORRESPONDENCE**

None.

## **J. OTHER / NEW BUSINESS**

None.

## **K. MEETING ANNOUNCEMENTS**

The next meeting is scheduled for June 15th @3:00pm.

This will be a hybrid meeting. Members can join either electronically or attend the Municipal Council Chambers in person.

## **L. ADJOURNMENT**

**Moved by** Kristen Ray

**Seconded by** Claire Marson

**THAT** the committee be adjourned at 4:10pm.

**CARRIED**

---

Casey Munro, Deputy Clerk,  
Recording Secretary