



**The Corporation of the Municipality of Mississippi Mills**

**Accessibility Advisory Committee Meeting**

**MINUTES**

**August 17, 2022**

**3:00 p.m.**

**E-participation**

Committee Present: Councillor Guerard  
Betty Preston  
Claire Marson  
Kristen Ray  
Myrna Blair

Committee Absent: Araina Clark  
Jim Lowry

Staff Present: Casey Munro, Deputy Clerk

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**A. CALL TO ORDER**

Called to order @3:03pm

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**C. APPROVAL OF AGENDA**

**Moved by** Councillor Guerard

**Seconded by** Kristen Ray

**THAT** the agenda be approved as presented.

**CARRIED**

**D. APPROVAL OF MINUTES**

**Moved by** Kristen Ray  
**Seconded by** Claire Marson

**THAT** the minutes dated May 18th be accepted as presented.

**CARRIED**

**E. DELEGATIONS AND PRESENTATIONS**

**F. REPORTS**

**G. BUSINESS ARISING OUT OF MINUTES**

**G.1 Accessible Washroom Retrofit Requirements**

After a walkaround tour at the June meeting, the group discussed the washrooms at the Pakenham baseball diamond. Chair B. Preston advised that she had sent Calvin Murphy, Recreation Manager the bylaw requirements from AODA.

To summarize the requirements there is no provision to make the washrooms accessible. However, if there are any renovations planned to the structure, they would need to be brought up to the current AODA standards. The group felt the solution to having accessible portable washrooms onsite during events was sufficient at this time.

**H. ROUND TABLE**

The group discussed the crosswalk at by Holy Name of Mary School. The municipality recently had sidewalk work completed where there was a crosswalk indicated on the road, however the sidewalks were not accessible from one side of the road, and should be sloped from both sides.

**Staff Direction: Advise Public Works that the one side is not currently accessible.**

**I. INFORMATION AND CORRESPONDENCE**

**J. OTHER / NEW BUSINESS**

Councillor C. Guerard - Advised the group that currently access to the post office is difficult. Trucks have dug a huge hole. Best to come towards the end of the day, when there is less traffic.

**K. MEETING ANNOUNCEMENTS**

The next scheduled meeting is September 21st at 3:00pm

**L. ADJOURNMENT**

**Moved by** Kristen Ray

**Seconded by** Claire Marson

**THAT** the meeting be adjourned at 3:22pm

**CARRIED**

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Casey Munro, Deputy Clerk,  
Recording Secretary